



Long Stratton Town Council

Pavilion, Manor Road Playing Fields, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 19 July 2021 at 7pm at the Pavilion, club room.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 20 Minutes
4. To approve the minutes of the meeting held on 14th June 2021
5. To consider any items arising from the minutes of 14th June 2021
6. Financial and Governance items
 - a. To approve and note receipts and payments since 14 June 2021.
 - b. To discuss and decide on quote for gates to the entrance of the playing fields.
 - c. To discuss and decide on quote from TT Jones for electricity connection to street lights for Christmas for:
 - i. The Plain
 - ii. The Ice House.
 - d. To note the budget control report for quarter 1
 - e. To note bank reconciliations have been checked and signed for accuracy by members of the finance committee.
7. To discuss and decide on competition winners for dog fouling campaign posters.
8. To invoke standing order 11, to revisit a resolution made in the last 6 months as a result of additional information coming to light. – Councillor Pochin & Lunness, agenda item 9
9. To discuss and decide on purchasing Container from LSFC for the cost of £3000 including placement.
10. To discuss and decide on CCTV equipment for the carpark.
11. To discuss and decide on contractor for street light maintenance
12. To discuss and decide on an independent electrician to check the supply to the MUGA and skatepark.
13. Public toilets, Swan Lane & Pavilion, Manor Road
 - a. To note the withdrawal of the cleaning contractors for the public toilets
 - b. To discuss and decide on quotations received for cleaning contractors – report to be tabled.
14. To discuss and decide on pavilion regular opening hours from September 13th 2021.
15. To discuss and decide on removing the fencing surrounding the BMX track
16. To discuss and decide on a date and Councillors to meet with LSFC
17. To discuss and decide on a working group for a community orchard/ tree planting – Councillor Mackenzie
18. To receive committee updates.
 - a. Neighbourhood Plan Steering group
 - b. Planning
 - i. To note the planning minutes from the meeting held 12 July 2021
 - c. Leisure & Pavilion
 - i. To note the events minutes from the meeting held 13th July 2021
 - ii. To discuss and decide on recommendations from the events meeting as per the minutes of the meeting.
 1. To approve the Terms of Reference
 2. Recommendation for 3 recycled plastic picnic benches, 2 for outside pavilion and 1 for the intended trim trail area.
 3. Recommendation for a corporate event to be held on the playing field.

- d. Finance
 - i. To note the minutes from the meeting held 12 July 2021
 - ii. To discuss and decide on the recommendations made by the finance committee as per minutes of the meeting
 - 1. To approve the Terms of Reference
 - 2. To approve the Health & Safety policy
 - 3. To approve the scheme of delegation.
 - 4. To approve amendment of Ear-Marked Reserves 329 for Methodist Church to Playing field Improvements.
- 19. To note the minutes from the Staffing Committee held 23rd June 2021 & 30th June 2021 & 14th July 2021
- 20. To note the recruitment of a consultant to undertake a resource review.
- 21. To note the following meeting dates
 - a. Full Council meeting – 13th September 2021
 - b. Planning & Highways – 6th September 2021 @ 6pm
 - c. Finance – 4th October 2021 @ 7pm
 - d. Leisure & Pavilion – 6th September 2021 @ 7pm
 - e. Note, extraordinary meetings of the Council or Committees may be called if necessary.
- 22. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)
- 23. To discuss and decide on the contract for the caretaker
- 24. Any other staffing matter.