



Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

Tel: 01508 530524 Email: clerk@longstrattoncouncil.info

Website: www.longstrattoncouncil.info

MINUTES OF THE LEISURE AND PAVILION MEETING HELD ON 26th APRIL 2022 AT 11am AT MANOR ROAD PAVILION AND PLAYING FIELDS.

In Attendance: Councillors Baker, Woodham, Pochin & Mackenzie

Becky Buck, Town Clerk & Tom Thompson, Direct Services Officer

1. To consider apologies for absence

Apologies of absence was received from Councillors Mundford and Lunness due to family commitments, these were noted by the Committee.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensation received.

3. To inspect the playing field and discuss and decide on any courses of action if required

The committee inspected the playing field and play area at length and made the following observations.

- The area by the MUGA which is currently cordoned off needs to be cleared asap and made safe as the barrier was not proving sufficient although serves a purpose of making parishioners aware that it is not safe. The Direct Services Officer advised that a skip had been ordered and most items will be cleared within the week. The grass area will be surveyed to see what could be done to level the ground and enquiries will be made to get the area levelled. Once the area has been cleared, it will be surveyed again for the next steps.
- The boot brushes on the edge of the MUGA to be removed.
- The BMX rules sign to be moved to the entrance of the gate
- The area around the metal cover near the skatepark to be levelled up
- The fencing near the skatepark is loose and the poles are coming out – to discuss with Long Stratton Football Club to get resolved
- The holes where the football goals go are uncovered and pose a trip hazard – to discuss with Long Stratton Football Club to get resolved.
- The play area wet pour (in areas) needs repairing, direct services officer to address this.
- Some of the play equipment needs sanding down and painting, direct services officer to address this.
- It was agreed to get the metal benches, blasted and powder coated in red.
- It was agreed to get the additional picnic bench in storage outside the pavilion.
- The concrete area jutting from the ground where the gym equipment is to be broken down

SIGNED.....DATE.....



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- It was noted that the gym equipment needed servicing and the plates replacing, the Clerk advised that she had chased a quote to get the gym equipment serviced but the contractor had not responded.

4. To sign the minutes from the previous meeting held on 27th October as a true record and 27th July 2021

The minutes of the meetings held 27th July 21 and 27th October 21 were approved by the committee and signed by the Chairman as a true record.

5. To discuss and decide on piece of play equipment to be installed first.

The committee understood the importance of replacing all play equipment identified however due to the lack of available funding and with the resolution made by Full Council to replace play equipment by piecemeal it was resolved to replace the main play house in the play area and the roundabout with the preferred play equipment as identified by the consultation held. The committee asked the Clerk to look into selling the house for a sum of £100.

6. To discuss and decide on advertising the pavilion to its full potential.

It was agreed to advertise the pavilion to its full potential as long as the method of advertising was free.

7. To review and recommend the following policies to full Council

a. Booking policy

This was approved for recommendation to Council, the Committee asked that the option to pay by card and cash be also offered.

b. Terms and Conditions of Hire

This was approved for recommendation to Council.

c. Key policy

This was approved for recommendation to Council.

With there being no further business, the Chairman closed the meeting at 12pm