



Long Stratton Town Council

MINUTES OF MEETING HELD ON 12th OCTOBER 2020 @ 7pm AT THE PAVILION ON MANOR ROAD OF LONG STRATTON TOWN COUNCIL AND VIA ZOOM

In attendance: Councillors Kevin Worsley (Chairman), Mark Gladding (Vice Chair), Judith Baker, Mathew Pochin, Jill Callaghan, Susan Smith, Eddie Earp, Mark Bambridge, Andrew Lansdell (19:30)

District & County Councillor Alison Thomas & District Councillor Josh Worley.

1 member of the public

Becky Buck (Town Clerk & RFO)

1. To receive apologies for absence

Councillor Lunness gave apologies for ill health, and Councillor Mackenzie due to a prior conflict these were accepted by the Council

2. To receive disclosures of interest and dispensations

Councillor Worsley declared he is a director of Norfolk ALC Co-operative.

3. To allow members of the public and district and county councillors to speak - max 15 minutes

County Councillor Alison advised that the looked after Children numbers are now below 1000 which is a great achievement. Long Stratton bypass is progressing at pace with planning application being prepared for submission hopefully towards the end of this year, beginning of next year. Ongoing support mechanisms for the management of Covid-19. Dental provision across the County is still poor and this has been raised with Central Government. Norfolk County Council has been awarded the Digital Council of the year.

Councillor Callaghan thanked Councillor Thomas regarding the update on Dentistry.

Councillor Worsley asked what was happening with the water leak at the Swan Lane junction following complaints received from Parishioners as this is the 7th time that the connection has burst. Anglian Water do not believe it is a mains leak but in fact surface water therefore Highways department has inspected the issue and will take this further with Anglian Water. Councillor Worsley asked if it was possible to have some road flood signs? Councillor Thomas will enquire with the Highways engineer.

District Councillor Worley advised that the District Council been managing Covid-19, a quarter of the staff has been re-deployed to assist with the pandemic, the help-hub are operating 7 days a week. Support have been given support through re-homing homeless, delivering food parcels as well as supporting local businesses and other support avenues. Ongoing policing will be carried out to help licenced businesses



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adhere to the new guidelines. NHS and DWP are working with the Council to discuss how to implement the new hardship fund which is a £500 cash sum for those that are eligible.

4. To invite members of the public to stand for co-option

Permission had not been granted by South Norfolk District Council and therefore the Council was unable to co-opt at this meeting.

5. To approve the minutes of the meeting held on 14th September 2020

The minutes of the meeting held 14th September 2020 were approved for signing by the Chairman at the next available opportunity.

6. To consider any items arising – verbal update

a. Council vehicle

The Clerk advised that the Council van had been ordered, anticipated delivery is December.

b. Contractor for the toilets

The Clerk advised that there had been a preliminary figure of approx. £17,000 per annum, this will come to the next meeting.

7. Finance & Governance

a. To review income and expenditure of payments and consider the authorisation of payments

Payments were noted and authorised to the value of £15,686.38. Income was noted as £87,402.

b. To discuss and decide on quote from TT Jones to move the lamp post on the car park

The quote of £2,995.60 + VAT was approved by the Council

c. To discuss and decide on quote to replace fencing on the carpark

The quote from CJ's landscaping was approved totalling £900.00

d. To discuss and decide on grant for St Marys Church for tree work

A grant of £2,000 was approved towards the tree work subject to seeing a quotation from contractors.

8. To discuss and decide on a consultation response to the planning white paper.

Following a lengthy discussion, the Council agreed not to make a response to the planning white paper, the Chairman advised the members that they retained the right to make a response as an individual.



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9. To discuss and decide on maintenance for the playing fields

Following a lengthy discussion, it was resolved for the pitches to be aerated twice a year at £500. No further maintenance was approved

10. To discuss and decide on a Santa visits for Christmas

Following a lengthy discussion, it was agreed the Clerk would ask Santa to visit on 18th December

11. To receive committee updates

a. Planning & Highways

The minutes of the meeting held 29th September 2020 were noted by the Council

b. Finance and Policy Management (including HR)

i. The minutes of the meeting held on 28th September 2020 were noted by the Council.

ii. To discuss and decide on recommendations from the Finance Committee

The following policies were adopted by the Council, Bullying and Harassment, Complaints, Disciplinary.

It was agreed that those Councillors that were happy to use their personal WIFI would email the Clerk who would in turn cancel the relevant SIM cards.

iii. To note Budget Control Report

The budget control report was noted by the Council

c. Leisure and Pavilion

i. The minutes of the meeting held 6th October 2020 were noted by the Council

ii. To discuss and decide on recommendations from the leisure meeting

Following a lengthy discussion, it was approved to purchase a 10ft container at a cost of £2,300+VAT

12. To note the following meeting dates

a. Planning & Highways – October 27th at 6pm

b. Finance & Policy Management (including HR) – October 26th at 7pm

13. To receive future agenda items for 09th November 2020

Councillor Worsley requested that additional support for the foodbank be added to the next agenda.

Councillor Callaghan asked that a review of the litter bins be added to the next agenda.



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- 1. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)**

The Council requested that one member of the public left the meeting.

- 14. To discuss and decide on recommendation for terms and conditions for caretaker role**

Following a lengthy discussion; it was resolved to employ a caretaker when the Pavilion re-opens on a 0 hours contract at £9 per hour for an initial 6 month basis.

- 15. To discuss and decide on recommendation following appraisals for (recommendations to be tabled)**

- a. Clerk

The Clerk was awarded £250 for hard work and dedication during the Covid-19 pandemic. Training requirements were approved.

- b. Groundsman

The Groundsman was awarded £250 for hard work and dedication during the Covid-19 pandemic. Training requirements were approved.

- c. Admin Assistant

The Admin Assistant was awarded £100 for hard work and dedication during the Covid-19 pandemic. Training requirements were approved.

With there being no other business to discuss the Chairman closed the meeting at 21:50.