



# Long Stratton Town Council

## MINUTES OF MEETING HELD ON MONDAY 9<sup>th</sup> MARCH 2020 AT 7PM AT THE METHODIST CHURCH ON MANOR ROAD OF LONG STRATTON TOWN COUNCIL

**In attendance: Councillors Mark Gladding, Andrew Lansdell, Judith Baker, Diane Woodham, Matt Pochin, Jill Callaghan, Mark Bambridge, Kelly Lunness & Edward Earp**

**District and County Councillor Alison Thomas, District Councillor Josh Worley**

**1 member of the public.**

**Becky Buck (Clerk).**

1. To invite Lawrence Fagg from Pro-Vision to discuss street lighting in Long Stratton.  
Lawrence gave an update regarding the street lighting in Stratton and discussed the options that are available. Options given were an extra metre on the pole with a 4000 Kelvin light and a 21-watt LED. The Council asked that both options could be seen on Swan Lane on 4 streetlights, 2 each. Lawrence agreed to this.
2. To receive apologies for absence  
Councillor Worsley gave apologies for ill health, Councillor Mackenzie gave apologies for personal reasons, these were accepted by the Council.  
For the purposes of this meeting Councillor Gladding as vice-chairman, chaired the meeting.
3. To receive disclosures of interest and dispensations  
There were no disclosures of interest or dispensation received.
4. To invite applicants for co-option to introduce themselves  
1 applicant put themselves forward for co-option.
5. To discuss and decide on co-option applicants.  
Sue Smith was co-opted onto the Council. Declaration of acceptance of office was signed in front of Council and Clerk and Councillor Smith was invited to join the table.
6. To allow members of the public and district and county councillors to speak - max 15 Minutes  
There were no members of the public present.  
County Councillor Thomas reported, boundary review is being revisited, this should not impact in Long Stratton. Briefing for Coronavirus, this will be sent electronically to the Clerk. Full details can be found on County Council website, NHS website and Public Health England website. Any concern call; 111.  
District report; St Giles Park near Cringleford; new Big Sky development, cutting turf ceremony on 9<sup>th</sup> March 2020. 300 houses are being built in the first phase.  
If Coronavirus does escalate; it may effect some services such as refuse collections, this information will be disseminated if and when it occurs.  
Can Councillor Worley and Thomas find out the schedule from South Norfolk District Council regarding the big litter pick? Yes they will and will let the Clerk know in due course.



# Long Stratton Town Council

7. To approve the minutes of the meeting held on 10<sup>th</sup> February 2020  
The minutes of the meeting held on 10<sup>th</sup> February were signed by the Chairman as a true record.
8. To consider any items arising from the minutes of 10<sup>th</sup> February 2020
  - a. Update on Long Stratton Town Council vehicle  
The Clerk advised that 1 provider had offered a 72-hour test drive which was taking place on 16<sup>th</sup> March 2020.
9. Financial and Governance items
  - a. To review income and expenditure since the last meeting and consider the authorisation of payments  
The payments were noted and authorised by the Council.
  - b. To discuss and decide on quotation from TT Jones re: Manor Road streetlight  
Following a discussion, it was agreed to take the quote back and send to Norfolk County Council and AMEYS as the damage had been caused by their vehicle, this was all agreed.
10. To consider correspondence received
  - a. Installation of a crossing on Swan Lane  
Following a lengthy discussion, it was agreed for the Clerk to find out more information regarding what had been done before to secure a crossing and all other relevant information such as cost.
  - b. Vandalism to noticeboard behind South Norfolk precinct carpark  
It was agreed to remove the post from the back of the car park and not to replace a notice board there to prevent this happening again. It was discussed putting a noticeboard on the toilets showing the same information. To be discussed at a later date.
  - c. The big litter pick 2020  
Noted, wait until District Councillors have informed us on what South Norfolk are doing.  
Postponed until the next meeting.
11. To discuss and decide on having the official Pavilion opening ceremony the same day as the Annual Parish Meeting.  
Following a lengthy discussion; the Council agreed to have the official opening ceremony on Friday May 8<sup>th</sup>, 2020 at 12pm.
12. To discuss and decide on delegation of contractor appointment for sanitary items and external toilets.  
Following a discussion, engaging a contractor was delegated to the Clerk.
13. To discuss and decide on club room window decoration  
Following a lengthy discussion, it was resolved to have Long Stratton Town Council Pavilion on the windows, it was requested that Bartletts be approached for a comparative quote, this was agreed with 1 abstention.
14. To discuss and decide on Street Lighting in Long Stratton.



# Long Stratton Town Council

This was postponed to the next meeting following the steps as agreed with Lawrence in the earlier discussion.

15. To discuss and decide on steps for Operation London Bridge.

Following a discussion, it was delegated to the Clerk to write a policy regarding steps Long Stratton Town Council would be taking.

16. To discuss and decide on benches

a. VE Day bench

It was approved with 9 votes for, 1 against that a VE day bench be purchased. It was agreed with 8 votes for, 2 against that the location would be outside the pavilion and then moved to the memorial gardens.

b. Long Stratton Town Council bench

The Council did not approve a Long Stratton Town Council bench.

17. To receive committee updates.

a. Events

i. To review minutes from the events meeting held on 2<sup>nd</sup> March 2020

Minutes were noted.

b. Planning

i. To review minutes from the planning meeting held on the 2<sup>nd</sup> March 2020

Minutes were noted.

18. To note the following meeting dates

a. Planning & Highways meeting – 23<sup>rd</sup> March 2020 @ 6pm

b. Events meeting – 30<sup>th</sup> March 2020 @ 7pm

c. Leisure & Pavilion meeting – 23<sup>rd</sup> March 2020 @ 11am (site meeting) 11:30 Town Council Office

d. Finance meeting – 23<sup>rd</sup> March 2020 @ 7pm

e. Ordinary meeting – 6<sup>th</sup> April 2020 @ 7pm (tbc)

f. Annual Parish Meeting – 20<sup>th</sup> April @ 6.30pm (refreshments from 6pm) (tbc)

19. To receive future agenda items.

Defibrillator on the pavilion