



Long Stratton Town Council

MINUTES OF FULL COUNCIL MEETING HELD ON MONDAY 9th JUNE 2025 @ 7pm IN THE COMMUNITY PAVILION ROOM

In attendance: Councillors, Justin Harris, Mat Pochin, Louise Mundford (19:08), Andrew Lansdell, Kelly Lunness, Robin Ciorra, David Willis, Katrina Thompson, Helen Dickerson, Susan Smith, Judith Baker and Fiona Lawrence

Town Clerk, Becky Buck and Molly Hallett, Town Council administrator.

County Councillor Alison Thomas and 6 Members of Public.

1. To receive apologies for absence

Councillor Morimont gave apologies of absence which were accepted by the Council.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensation received.

3. To allow district and county councillors to speak - max 10 minutes

County Councillor Thomas reported the following.

Norfolk County Council will be putting a proposal for Local Government Reorganisation for 1 Unitary authority as it will allow a more streamline approach to delivering services. Consultations will take place and a more detailed submission will be sent to Central Government in September.

In Harleston there was a ground breaking event which will see Saffron build 91 units of affordable housing as supported living.

Councillor Mundford joined the meeting at 19:08

4. To allow members of the public to speak – max 10 minutes

1 member of the public asked when the bypass event was going to take place. The Clerk confirmed that it would be the 2nd August. A question was asked about South Norfolk House and what was happening there. The Clerk advised that she had checked the planning portal to see if there had been any planning applications regarding South Norfolk House and there hadn't. The member of public advised that while the building is still standing then it was worth fighting for which was agreed by the Council.

1 member of public asked if the Council would consider applying for a road closure for the Community Christmas event. The Chairman advised that this was an agenda item and it will be discussed at this point.



Long Stratton Town Council

1 member of public asked what was happening with the bypass event and inviting businesses. The Clerk advised that the date for the bypass event had only just been set and work was being undertaken to get an information leaflet produced quickly so that engagement can take place.

1 member of public asked whether weeding was taking place in Long Stratton. The Clerk advised that there had been a change in staff which had seen the role of Direct Services officer vacant for a month and since starting had been spent getting up to date with the backlog of work but the weeding will take place soon. The member of public also advised that there was no dog bin on FP12 and that the lights in the road by the fire station were not working. The Clerk said she would get this reported. It was also asked if a bench could be placed on FP12.

Bike Active Norfolk reported that they now have a rickshaw and with the youth café had an enjoyable session with 12 young people followed by 13 disabled people. Bike Active Norfolk have also been nominated for a community award.

5. To approve the minutes of the meeting held on [12th May 2025](#)

The minutes of the meeting held on 12th May 2025 were approved by the Council and signed by the Chairman as a true record with 1 amendment of adding David Willis to the Planning committee.

6. Finance and Governance

a. To note and authorise income and expenditure through Unity Trust Bank since 12th May 2025

Income and expenditure was noted and authorised and the payment list was signed by the Chairman as a true record.

b. To note all credit card payments since 12th May 2025

All credit card payments were noted by the Council and the payment list was signed by the Chairman as a true record.

7. To receive the [Internal Auditor report](#).

The internal auditor report was received and approved by the Council.

8. To discuss and decide on getting legal advice regarding the [flood defence barriers storage](#).

Following a lengthy discussion, it was agreed not to get legal advice.

9. To note the [footpath report](#).

The footpath report was noted, and the Council asked the Clerk to thank the footpath warden.

10. To receive an update on night skies.

Molly Hallett gave an update on the night skies consultation. It was agreed to continue the consultation until September's meeting where the Council will review the results.



Long Stratton Town Council

11. To discuss and decide on rescheduling July's meeting to the following week due to Clerks scheduled leave.

It was agreed to postpone the July's meeting by a week to the 21st July 2025.

12. To discuss and decide on approaching the landowner for parking solutions

Following a lengthy discussion, it was agreed to approach the landowner for the north compound to provide additional car parking for Long Stratton.

13. To review the [selling points](#) for Long Stratton.

Following a lengthy discussion, it was agreed the selling points will be reviewed by Councillors and feedback will be provided to the Clerk.

14. To discuss and decide on commenting on the [draft investigation report](#) into flooding.

The draft investigation report was noted by the Council, it was agreed that there was no further information than what had already been reported.

15. To discuss and decide on how the Town Council can support the Community Christmas event 2025.

Following a lengthy discussion, the Council agreed to support the event equal to what was done last year. In addition the Council agreed to investigate the cost of the road closure and light reflectives. It was also discussed about holding a parade and the Council potentially having a stall.

16. To discuss and decide on involvement in the bypass opening event.

Following a lengthy discussion, the Council agreed on involvement in the bypass opening event. The Clerk was asked if we could contact the groups in the village to see if they would like an active role. It was also suggested asking ARTs dance school to replicate their Lords Mayor procession's dance.

17. To discuss and decide on the following policies

a. [Credit Card use policy](#).

This policy was approved by the Council

b. [Petty Cash](#)

This policy was approved by the Council

c. [CCTV](#)

This policy was approved by the Council

d. [Business continuity](#).

This policy was approved by the Council

Councillor Baker left the meeting at 9pm

18. Future agenda items

The following were asked for as agenda items.



Long Stratton Town Council

- Solar farm
- Meeting Govern
- Hedges

With there being no further business, the Chairman closed the meeting at 21:14