



Long Stratton Town Council

MINUTES OF MEETING HELD ON 9th NOVEMBER 2020 @ 7pm ON ZOOM

In attendance: Councillors Kevin Worsley (Chairman), Mark Gladding (Vice Chair), Judith Baker, Mathew Pochin, Jill Callaghan, Susan Smith, Eddie Earp, Mark Bambridge, Andrew Lansdell, Diane Woodham, Kelly Lunness

1 member of the public

Becky Buck (Town Clerk & RFO)

1. To note the email sent regarding Declarations of Interest.

The email sent was noted by the Council, Clerk advised she would be sending out new declarations of interest for Councillors to update their details.

2. To receive apologies for absence

There were no apologies of absence received.

3. To receive disclosures of interest and dispensations

Councillor Worsley declared that he was a Director of Norfolk ALC Co-operative.

4. To allow members of the public and district and county councillors to speak - max 15 minutes

County Councillor Thomas & District Councillors Thomas and Worley gave their apologies. They sent written updates advising the following. County Councillor Thomas advised that she was meeting with officers next week to progress the Bypass application. Councillor Worley advised that they were waiting for the next tranche of funding in relation to Covid19 to support local businesses.

5. To invite members of the public to stand for co-option

Louise Mundford was approved for co-option to the Council, the Declaration of Co-opted Member was signed, and Councillor Mundford joined the meeting.

6. To approve the minutes of the meeting held on 12th October 2020

The minutes of the meeting held on the 12th October 2020 were approved as a true record. The Chairman will sign the minutes at the next available opportunity.

7. Finance & Governance

- a. To review income and expenditure of payments and consider the authorisation of payments

All payments and income were noted and approved by the Council.



Long Stratton Town Council

- b. To discuss and decide on quote from TT Jones for Christmas infrastructure.

The quote from TT Jones was approved.

- c. To discuss and decide on contract for the public toilets.

The contract for the toilets on Swan Lane were approved subject to the contract mirroring the proposal presented. The Council also requested access to the software used for monitoring and the employee being offered an NVQ.

- d. To discuss and decide on quote for additional CCTV cameras

Following a lengthy discussion, the quote for additional CCTV cameras were approved. It was noted that we would need to acquire a cherry picker, this will be cheaper if we collected the cherry picker ourselves using the Council vehicle.

- e. To discuss and decide on additional financial support for foodbank.

Following a lengthy discussion, it was agreed to provide a further £1000 grant to the foodbank. The Clerk was asked to match fund where possible.

8. To discuss and decide on Clerk doing Community Governance level 4

This item was delegated to the Finance Committee to make a recommendation.

9. To discuss and decide on using banqueting hire service sleigh and driver for £225 for 2 hours

Following a lengthy discussion it was resolved not to use Banqueting Hire Service sleigh service.

10. To discuss and decide on representative for Norfolk ALC following change in constitution

It was resolved that Councillor Worsley would continue as Norfolk ALC representative.

11. To discuss and decide on a tree survey for Council owned trees.

The Council approved a tree survey, this was delegated to the Clerk to arrange.

12. To discuss and decide on Consultation for Public Space Protection Order for dog fouling/ exclusion from enclosed play spaces.

Following a lengthy discussion, it was agreed to support the proposal however there was a concern raised as to how this would be enforced.

13. To discuss and decide on additional tree planting in Long Stratton – Councillor Mackenzie

This was supported in principal however more information was required. Councillor Mackenzie was asked to provide a full report to February's meeting.



Long Stratton Town Council

14. To discuss and decide on the continuation of adoption of Bayspole Road open space.

This was postponed till February's meeting once the outcome of Councillor Mackenzie's report.

15. To discuss and decide on adoption of PROW maintenance

Following a lengthy discussion; it was resolved not to adopt the PROW maintenance at this time. This decision will be revisited following developer's proposals regarding the bypass and 1800 home development.

16. To discuss and decide on litter bins in Long Stratton – Councillor Callaghan

The Council reviewed the report by Councillor Callaghan, the report was very informative however the areas that were identified as needing additional litter bins were in land outside of the Council's control. The Clerk was asked to enquire as to the frequency of the cleansing team in Long Stratton. Councillor Callaghan was thanked for her hard work.

17. To discuss and decide on NCC budget consultation

Following a lengthy discussion, it was approved for the Clerk to write a response expressing the Council's views that the main concern was provision for the youth.

18. To receive committee updates

a. Planning & Highways

- i. Minutes were noted by the Council
- ii. A grant application for Parish Partnership for 2 20mph flashing signs were approved by the Council.

b. Finance and Policy Management (including HR)

- i. Minutes were noted by the Council
- ii. Following a lengthy discussion; the budget was approved for 2021-22. It was resolved with 11 votes and 1 abstention that the precept would be increased by 5%. The budget would be balanced and general reserves increased to 50% of the annual turnover through ear marked reserves using the budget that had been set aside for the Methodist Church in 2020-21.

19. To note the following meeting dates

a. Planning & Highways – December 8th at 6pm

This date was noted, it was agreed that a Finance meeting would be held prior to the next full council meeting.



Long Stratton Town Council

20. To receive future agenda items for 14th December 2020

Councillor Worsley asked that the banking arrangement went onto the next Finance meeting

Councillor Woodham asked that defibrillators went onto the December's agenda.

With there being no other business to discuss the Chairman closed the meeting at 10.05pm