



Long Stratton Town Council

MINUTES OF MEETING HELD ON 4th JANUARY 2021 @ 7pm ON ZOOM

In attendance: Councillors Kevin Worsley (Chairman) (7.08pm), Mark Gladding (Vice Chair), Judith Baker, Mathew Pochin, Jill Callaghan, Eddie Earp, Mark Bambridge, Diane Woodham, Kelly Lunness (7:10pm)

1 member of the public (8.30pm)

Martin Fagan, Community Heartbeat Trust.

District Councillor Josh Worley

Becky Buck (Town Clerk & RFO)

1. To receive presentation from Community Heartbeat Trust, Martin Fagan, regarding Defibrillators.

Martin Fagan agreed to allow District Councillor Josh Worley to have the first item of business as Councillor Worley had another meeting to attend.

Councillor Worley stated the South Norfolk help hub continue to support those that were affected by the recent flooding. If any assistance is required with moving damaged white goods or advice there is encouragement to contact the help hub. An investigation has been launched County wide into why the flooding occurred.

Additionally, South Norfolk are continuing to assist those that are affected by Covid19 through grants and through their volunteer scheme. They are evolving the service through the good neighbour scheme which aims for neighbours to support each other beyond the pandemic.

Councillor Lunness asked Councillor Worley to confirm the schedule of road sweeping and gully clearing. Councillor Worley to confirm.

The Clerk asked if there would be additional grants made available to Parish and Town Council's and whether the Town Council could have done anything/ can do anything to support those that were affected by the flooding. Councillor Worley advised that he'd enquire about the grant and that there was nothing the Town Council could have done or do other than the support Councillors showed on the evening.

Councillor Worsley asked if the finance that was due to come to the Pavilion that was redirected to the Swimming Pool was still allocated to the swimming pool, he asked that the response was made in writing. Councillor Worley advised he would do so.

Councillor Worsley advised Councillor Worley of his dissatisfaction with the social media post regarding the Town Council's response to the flooding that had been made by a member of the public. Councillor Worsley requested that Councillor Worley speak with Councillor Thomas regarding the social media post.

Councillor Worsley thanked Councillor Worley for his response to the flooding and Councillor Worley left the meeting.

Signed by the Chairman

Date



Long Stratton Town Council

Martin Fagan from Community Heartbeat Trust provided an informative presentation and answered questions from the Council regarding the different defibrillators available and all that is involved with installing and using a defibrillator. Councillor Worsley thanked him for his time and advised that we would be discussing defibrillators later in the meeting.

2. To receive apologies for absence

Councillor Lansdell gave apologies for the meeting due to IT difficulties; these were accepted by the Council.

3. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

4. To allow members of the public and district and county councillors to speak - max 15 minutes

This item was brought forward to the beginning of the meeting with the Chairman's agreement.

5. To approve the minutes of the meeting held on 14th December 2020

The minutes of the meeting held on 14th December 2020 were approved as a true record. Councillor Callaghan advised that she had been omitted from the Leisure Committee on the updated list, the Clerk advised she would correct it.

6. Finance & Governance

- a. To review income and expenditure of payments and consider the authorisation of payments

All income and expenditure was noted and authorised for payment by the Council and attached to these minutes.

- b. To note the tax base and the precept for 2021/22 based on the approved 5% rise.

The tax base for Long Stratton is 1398 and therefore based on the approved 5% increase the Precept was agreed at £180,193.

7. To discuss and decide on the following for the final quarter of 2020/2021

- a. To delegate to the groundsman authorisation to procure a skip subject to requesting 3 quotes in line with Financial Regulations.

This was approved by the Council.

- b. To delegate to the groundsman authorisation to purchase flowers for planting tubs and the new wild garden.

This was approved by the Council.



Long Stratton Town Council

- c. To delegate to the groundsman and admin assistant authorisation to purchase through the Council's amazon account maintenance/ stationery materials not to exceed £20 per item. Any item above this value must be approved by the locum Clerk/ Chairman of the Council.

This was approved by the Council.

- d. To delegate to the Admin Assistant, Chairman and Vice-Chairman of the Council, taking into consideration expert advice from the Consultant authorisation to incur any costs to progress the Neighbourhood Plan.

This was approved by the Council.

The Chairman opened the meeting to members of the public to allow the parishioner who joined the meeting during item 7.

The member of public expressed disgruntlement at Councillor Worsley's dissatisfaction with his social media post regarding the Town Council's response to flooding. He advised that the post had been taken out of context, he was unhappy that the discussion between Councillor Worsley and District Councillor Worley had taken place in a public meeting. Councillor Worsley listened to the member of public and proceeded to make a public apology. The member of public accepted Councillor Worsley's apology.

The Chairman closed the meeting to members of the public.

8. To note the following for the final quarter of 2020/2021.

- a. Aeration has been booked for the playing fields.
- b. The Council van will be arriving, the locum Clerk will need to get insurance.
- c. The Neighbourhood Plan will be entering Regulation 16, the final stage before progressing to the Inspector. There may be a requirement to use the Pavilion.

All items were noted by the Council

9. To discuss and decide on Larry Grays funfair attending.

It was approved for Gray's funfair to attend 31st May – 6th June

10. To discuss and decide on defibrillators for

- a. The phone box on Flowerpot Lane/ Manor Road junction

Following a lengthy discussion, it was approved for a defibrillator costing £1950 with an unlocked box to be purchased from Community Heartbeat Trust with installation and training included in April 2021.



Long Stratton Town Council

b. The Pavilion

Following a lengthy discussion, it was approved for a defibrillator costing £1950 with an locked box to be purchased from Community Heartbeat Trust with installation and training included in April 2021.

11. To receive committee updates

a. Planning & Highways

Councillor Baker went through the minutes with the Council, these were noted.

12. To note the proposed meeting dates all via Zoom and subject to locum clerk availability

- a. Planning & Highways - 12th January at 7pm (TBC)
- b. Events - 18th January at 7pm - Cancelled, potential date moved back to August, meeting not necessary in January
- c. Finance and Policy Management inc HR - at 7pm 25th January - Postponed
- d. Pavilion & Leisure – 9th February site meeting with Admin Assistant and Groundsman 11am subject to Covid19 - Cancelled due to lockdown
- e. Planning & Highways – 23rd February at 7pm
- f. Events meeting – 1st March at 7pm
- g. Ordinary meeting – 8th March at 7pm
- h. Planning & Highways – 23rd March at 7pm
- i. Ordinary meeting – 12th April (Hybrid meeting subject to Covid19)

13. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

The meeting was closed to public.

14. To note the locum Clerk and hourly rate.

The Clerk advised of the situation with a locum Clerk, the Council agreed an hourly rate.

With there being no further business the Chairman closed the meeting at 9.45pm.

Signed by the Chairman

Date