



# Long Stratton Parish Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Steve Adcock. Clerk: Mrs R Buck

Minutes of the Finance and Policy Management meeting held Monday 26<sup>th</sup> November at 7pm in the Parish Office

**In attendance:** Cllrs Adcock, Frances, Mackenzie, Woodham, Baker & Pochin

1. To nominate a Chairman for the meeting on 26 November 2018  
Councillor Adcock was nominated as Chairman for this meeting.
2. To consider apologies for absence  
Apologies were received from Councillor Worley for medical purposes which were accepted by the Committee.
3. To receive disclosures of interest and dispensations  
There were no interests or dispensations received.
4. To confirm the minutes of the previous Finance and Policy Management Committee meeting held 19<sup>th</sup> September  
The minutes of the previous meeting were signed by the Chairman as a true copy.
5. Finance.
  - a. To review ear- marked reserves for 2018/19 for recommendation to full Council  
Ear marked reserves were reviewed by the Committee and were approved for recommendation to Council.
  - b. To review bank statements since 19<sup>th</sup> September meeting to confirm accuracy to the Parish Council.  
Bank statements were reviewed by all committee members and can confirm legitimate spending only.
  - c. To confirm bank reconciliations since 19<sup>th</sup> September 2018  
Bank reconciliations were reviewed by all committee members and were signed to confirm accuracy.
6. Budget 2019/20
  - a. To look at expenditure to date  
The clerk provided an income and expenditure report and discussed overall expenditure.
  - b. To discuss and decide on clerk's recommendations for code changes for the accounting programme  
The Committee discussed the clerk's recommendations to amend the budget codes, these were reviewed and approved.

Signed.....Dated.....



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- c. To discuss known expenditure to occur for 2019/20 such as projects etc.  
Known project costs aka Pavilion project and Neighbourhood plan expenditure were discussed and proposed expenditure identified. Future projects were also discussed and the committee identified that a street lighting programme would be a good future project as this would save the Council more money for the Council in future years as well as improve the Council's environmental footprint.
- d. To discuss and decide on draft budget and integrate any decisions for made in 6c for recommendation to Council.  
The budget was discussed in detail and the Clerk explained her reasoning for the individual budgeted amounts. The committee approved the Clerks budget for recommendation to Council.
- e. To discuss and decide on potential precept requirements for recommendation to Council  
The committee looked at several different Precept options, it was recommended that the precept raise was to be kept at the same rate as inflation and the shortfall to be made up by general reserves.

- 7. AOB – for information purposes only  
There was no other business to discuss.

*With there being no further business, the Chairman closed the meeting at 20:59*

Signed.....Dated.....