



# Long Stratton Town Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worsley. Clerk: Mrs R Buck

Members of the Leisure & Pavilion Committee are summoned to attend a meeting which is to be held on Monday 3<sup>rd</sup> February at 7pm at the Town Council Office.

## AGENDA AND NOTICE OF MEETING

1. To consider apologies for absence
2. To receive disclosures of interest and dispensations
3. To sign the minutes from the previous meeting held on 16 September 2019 as a true record
4. To discuss and decide on the following.
  - a. Locker colour
  - b. Cold water feed for the office
  - c. Blinds for windows
  - d. Signage
  - e. Additional sockets in club room
  - f. AV socket with projector mount and speakers
  - g. Projector screen
  - h. Post fire strategy
  - i. Desks & Chairs
  - j. PC's
  - k. Kitchen Equipment
  - l. Filing Cabinets
  - m. Tables
  - n. Chairs
  - o. Cleaning Equipment
  - p. Soap dispensers
  - q. Toilet Roll holders
  - r. Fire detection system in loft
  - s. Data Socket and data box for PV panels
  - t. Pavilion advertisement
  - u. Pavilion booking policy
  - v. Premises licence
  - w. Opening hours
5. To discuss and decide on recommendation to Council regarding ongoing hedge and tree trimming.
6. Any other business (for information only)