



Long Stratton Town Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worsley. Clerk: Mrs R Buck

Members of the Finance and Policy Management Committee are summoned to attend a Finance and Policy Management Committee meeting which is to be held on Monday 25th November 2019 at 7pm at the Town Council Office.

AGENDA AND NOTICE OF MEETING

1. To consider apologies for absence
2. To receive disclosures of interest and dispensations
3. To confirm the minutes of the previous Finance and Policy Management Committee meeting held 7 October 2019
4. Finance.
 - a. To review bank statements to confirm accuracy to the Parish Council.
 - b. To confirm bank reconciliations
 - c. To review and note the budget control report
 - d. To review and note overall expenditure and income
5. To discuss and decide on recommendations to Council regarding budget requirements
6. To review, discuss and decide on financial recommendations for any existing and future projects within Long Stratton
 - a. Christmas event
 - b. Uniform for Employees
 - c. Toilets
 - d. Pavilion
 - e. Methodist Church
 - f. Councillor email addresses
 - g. Tablets (or something similar) for Councillors
7. To discuss and decide on recommendations to Council regarding budget requirements
8. To review, discuss and decide on ear marked reserves to full Council
9. To discuss and decide on recommendation of Precept to full Council
10. To close the meeting to the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information
11. To discuss and decide on recommendations from appraisals for
 - a. Groundsman
 - b. Admin Assistant
12. To dismiss the Clerk from the meeting and nominate a note taker.
13. To discuss and decide on recommendations to Council following Clerks appraisal
14. AOB – for information purposes only

Circulation list: Cllrs Worsley, Gladding, Baker, Mackenzie & Pochin