



Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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MINUTES OF THE STAFFING COMMITTEE MEETING HELD 4TH MAY 2022 AT 7pm IN THE PAVILION COMMUNITY ROOM

IN ATTENDANCE: Councillors Baker, Pochin, Mundford & Lunness
Town Clerk: Becky Buck

1. To consider apologies for absence

There were no apologies of absence to consider

2. To receive declarations of interest and dispensation

There were no declarations of interest or dispensation.

3. To adopt the minutes of the meeting held on the 3rd February 2022 as a true record.

The minutes of the meeting held on the 3rd February 2022 were approved by the committee and signed by the Chairman as a true record.

4. To discuss and decide on overtime for the Direct Services Officer

The Clerk explained the need for overtime leading up to the Queens Platinum Jubilee event. The committee approved overtime at the Clerks discretion for the Direct Services Officer.

5. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

There were no members of the public or press to dismiss.

6. Staffing Matters

The Chair of staffing committee explained that the Clerk had alerted him to a concern she had regarding a member of staff. Following a lengthy discussion; the committee resolved to suspend the member of staff pending an investigation which is in line with the Council's disciplinary policy.

With there being no other business; the Chairman closed the meeting at 9:15pm.

Signed by the Chairman.....Date.....