



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

Minutes of the Finance and Policy Management meeting held 28 April 2025 @ 7pm in the Pavilion, Manor Road

In attendance: Councillors, Florence Morimont, Justin Harris, Susan Smith and Kelly Lunness

Becky Buck (Clerk and RFO) Molly Hallett, Admin Assistant

1. To consider apologies for absence

Apologies of absence were received by Councillor Willis, these were accepted by the Committee.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

3. To confirm the minutes of the previous Finance and Policy Management Committee meeting held on the 20th January 2025

The minutes of the meeting were approved by the Committee and signed by the Chairman as a true record.

4. To review and sign for accuracy for bank reconciliations.

The Councillors reviewed the bank reconciliations and signed them for accuracy.

5. To review budget control report to date.

The budget control report was reviewed at month 1 the Council was running at under budget.

6. To discuss and decide on finance for HR support for recommendation

The Clerk provided 2 quotes provided by 2 different HR companies. The Clerk explained the need as the Council is growing. Following a lengthy discussion; the Committee agreed to recommend approval for the HR package to full Council.

7. Any other business (not for discussion)

There was no any other business to discuss.

With there being no further business, the Chairman closed the meeting at 19:38

Signed by the Chairman.....Date.....