



Long Stratton Town Council

MINUTES OF FULL COUNCIL MEETING HELD ON MONDAY 15th SEPTEMBER 2025 @ 7pm IN THE COMMUNITY PAVILION ROOM

In attendance: Councillors, Louise Mundford, Andrew Lansdell, Kelly Lunness, David Willis, Justin Harris, Florence Morimont, Helen Dickerson, Katrina Thompson, Judith Baker and Fiona Lawrence

Town Clerk, Becky Buck and Molly Hallett, Town Council administrator.

6 Members of Public.

1. To receive apologies for absence

Apologies were received from Councillor Ciorra due to prior commitments, these were accepted by the Council.

2. To receive disclosures of interest and dispensations.

There were no disclosures of interest or dispensation to declare.

3. To allow district and county councillors to speak - max 10 minutes

County Councillor Alison Thomas gave apologies and provided the following statement.

Bypass, Norwich Rd closure remains until 21st Oct. Pedestrian bridge is open.

Project will then move to tree planting and landscaping from November onwards with compounds being decommissioned (north) and reduced in size (south).

Local Government Reorganisation, all proposals for 1,2 & 3 unitary have been submitted to the government. We will now wait for a decision, which we will be consulted on.

Devolution will be decided on 16th Oct with Suffolk having already agreed to go ahead with a combined mayoral authority with Norfolk.

Norwich Castle fully open and is an experience not to be missed. The restoration is truly impressive.

4. To allow members of the public to speak

1 member of the public spoke about night skies, is it worth contacting the police to see if there are any areas of concern to be informed once night skies has continued.

1 member of the public raised concerns of losing the skate park.

1 member of the public provided leaflets regarding the Christmas event and asked Councillors to promote the Facebook page and share to everyone.

5. To approve the minutes of the meeting held on [15th September 2025](#)

The minutes of the meeting held 15th September 2025 were approved by the Council and signed by the Chairman as a true record.



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6. Finance and Governance

a. To note and authorise income and expenditure through Unity Trust Bank since 15th September 2025

All income and expenditure since 15th September were noted and approved by the Council and the Chairman signed the payment list as true record.

b. To note all credit card payments since 15th September 2025

All credit card payments since 15th September were approved by the Council and the Chairman signed the payment list as a true record.

7. To note the conclusion of the [external audit](#).

The Council noted the conclusion of external audit.

8. To discuss and decide on adopting street lighting in [phase 1](#) of the new development in Tharston.

Following a lengthy discussion, the Council resolved to ask Tharston & Hapton Parish Council again to adopt the streetlight and if the Council agreed to adopt the streetlight.

9. To discuss and decide on appointing Roger Canwell as internal auditor for 2025/26

Following a lengthy discussion the Council appointed Roger Canwell as the internal auditor.

10. To discuss and decide on introducing night skies following end of consultation period.

Following a lengthy discussion, it was agreed to trial night skies 12pm – 5am for a period of 6 months liaising with the police and having regular feedback on the monthly agenda.

11. To discuss and decide on topics raised from the youth council [minutes](#).

The youth Council raised concerns regarding parking on Manor Road and Francis Road during school pick up time. The condition of the skate park was discussed as being dangerous. Vandalism in the toilets was also discussed and whether we could put a camera in the public toilets.

12. To discuss and decide on starting consultation for

a. A new skate park

Following a lengthy discussion, it was agreed to do a combined consultation on all agenda items 12a-e

b. Replacing the half pipe and installing a pump track

Following a lengthy discussion, it was agreed to do a combined consultation on all agenda items 12a-e

c. A pump track only

Following a lengthy discussion, it was agreed to do a combined consultation on all agenda items 12a-e

d. A new skate park and installing a pump track

Following a lengthy discussion, it was agreed to do a combined consultation on all agenda items 12a-e

e. Replacing the half pipe only.

Following a lengthy discussion, it was agreed to do a combined consultation on all agenda items 12a-e



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13. To discuss and decide on Christmas decorations

a. Trees

i. Lighting

Following a lengthy discussion, it was agreed that the Clerk had delegated powers to purchase up to 3 sets of lights.

ii. Placement

Following a lengthy discussion, it was agreed that the Clerk and the Chairmen would visit the businesses to discuss, the Clerk was given delegated power to buy the trees.

b. To discuss and decide on purchasing additional [motifs](#).

Following a lengthy discussion, the Council approved the purchase of 2 motifs to continue down the A140.

14. To discuss and decide on using the Parish Partnership bid to purchase another SAM2 machine.

The clerk provided an update on the previous resolution for village gateways and explained that the Highways engineer advised waiting. The Council asked the Clerk to look at options for a SAM2 and bring back to the Council at the next meeting.

15. To discuss and decide on the following policies

a. [DP Privacy notice](#)

This was adopted by the Council.

b. [Investment](#)

This was adopted by the Council.

c. [Reserves](#)

This was adopted by the Council.

d. [Health & Safety](#)

This was adopted by the Council.

e. [Expenses](#)

This was adopted by the Council.

f. [Lone working](#)

This was adopted by the Council.

16. To discuss and decide on putting a camera in the public area of the public toilets.

Following a lengthy discussion, the Council approved the idea in principle, the clerk was asked to find out the cost and report back to Council.

17. To discuss and decide on placing solar panels on top of Swan Lane toilets

The clerk was asked to postpone this item until more information was known.

18. Future agenda items

North roundabout

With there being no further business to discuss the Chairman closed the meeting at 20:04