



## Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: [office@longstrattontowncouncil.gov.uk](mailto:office@longstrattontowncouncil.gov.uk)

Tel: 01508 530524

### MINUTES OF THE LEISURE AND PAVILION MEETING HELD ON 17<sup>th</sup> SEPTEMBER 2024 AT 11am AT MANOR ROAD PAVILION AND PLAYING FIELDS.

In Attendance: Councillors Baker, Thompson, Willis and Pochin

Becky Buck, Town Clerk, Town Council Apprentice Molly Hallett

1. **To appoint a Chairman for the meeting.**

Councillor Willis was appointed as Chairman for the meeting.

2. **To consider apologies for absence**

Councillor Mundford gave apologies for absence.

3. **To receive disclosures of interest and dispensations**

There were no disclosures of interest or dispensations received.

4. **To inspect the playing field and discuss and decide on any courses of action if required**

a. **Skate Park**

It was acknowledged that the skate park was coming to the end of its life span, the committee referred to Full Council having approved a feasibility study to replace and/ or enhancing the skate park.

b. **Trees on the play area**

It was noted that the trees on the play area were in reasonable condition and no further action was required.

c. **Play equipment**

Following the recent refurbishment, the playground was looking in good order. It was commented that there was a shortfall of play equipment for ages 2-5yrs of age. The slide which was not replaced and similarly to the skate park at the end of its life span was identified as a suitable area to look at equipment for younger children. The clerk was asked to look at sensory equipment for younger children.

d. **Gym Equipment**

The gym equipment area was looked at. There was a comment that dogs are often allowed to roam freely within that area as it was enclosed and could the gate be taken off. The Clerk advised that if a piece of equipment is broken then we need to close the whole area off so that it is not possible to remove the gate.

e. **Any other items.**

It was noted that there were some over hanging brambles and branches that could be dangerous. The Clerk to ask the Direct Services Officer to cut them back.

Now that nesting season is coming to an end, it was asked that the conversation area be cut back a bit.

SIGNED.....

DATE.....



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It was noted that there was minimal seating in the play area towards the school end. The Clerk is to ask the Direct Services Officer to treat the benches to the rear of the pavilion.

5. **To sign the minutes from the previous meeting held on 12<sup>th</sup> September 2023 as a true record.**  
The minutes of the meeting held on the 12th September were approved by the committee and signed by the Chairman as a true record.
6. **To discuss and decide on Terms of Reference for the meeting.**  
The Terms of Reference were approved for recommendation to Full Council.
7. **To discuss and decide on pavilion terms and conditions policy**  
The pavilion terms and conditions were approved by the Committee for recommendation to Full Council.
8. **To review the charging process and amend if necessary.**  
Following a lengthy discussion, the Committee agreed to keep the charges the same.
9. **To discuss and decide on Bowls Club lease agreement.**  
The bowls lease agreement were approved by the Committee for recommendation to Full Council.
10. **To discuss and decide on providing Bowls Club with benches stored to the rear of the pavilion either.**
  - a. **At a cost**  
The Committee agreed not to sell the benches.
  - b. **For free**  
The Committee agreed to offer 2 benches to the bowls club as they are with all future maintenance to be carried out by the Bowls club.
  - c. **Or deny**  
This was no longer applicable.
11. **AOB (for discussion only)**  
There was no any other business to be discussed.

*With there being no further business, the meeting was closed at 12pm.*

SIGNED.....

DATE.....