



## Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: [office@longstrattontowncouncil.gov.uk](mailto:office@longstrattontowncouncil.gov.uk)

Tel: 01508 530524

### MINUTES OF THE LEISURE AND PAVILION MEETING HELD ON 12<sup>th</sup> SEPTEMBER 2023 AT 11am AT MANOR ROAD PAVILION AND PLAYING FIELDS.

In Attendance: Councillors Baker, Lunness, Willis, & Mackenzie

Becky Buck, Town Clerk & Tom Thompson, Direct Services Officer

1. **To consider apologies for absence**

Councillor Pochin and Woodham gave apologies due to a prior commitment these were accepted by the Committee. Councillor Willis was nominated Chairman for this meeting.

2. **To receive disclosures of interest and dispensations**

There were no disclosures of interest or dispensation received.

3. **To inspect the playing field and discuss and decide on any courses of action if required**

- a. **Skate Park** – It was noted that stoppers still needed to be put in as was boxing in the ramps.
- b. **Trees on the play area** – It was noted that trees had to be 2 metres away from play equipment, no immediate action required.
- c. **Any other items** – It was noted that grass cuttings had been dumped on the field. Letters to nearby residents to politely ask them not to dump their grass cuttings.

4. **To sign the minutes from the previous meeting held on 27<sup>th</sup> June 2023 as a true record.**

Minutes of the meeting held on 27<sup>th</sup> June was approved by the Council and signed as a true record.

5. **To discuss and decide on finger posts for the playing field**

Following a lengthy discussion, the committee agreed to purchase finger posts for £475 + delivery and VAT

6. **To discuss and decide on how to manage keys for private hirers**

Following a lengthy conversation, it was agreed to charge hirers a deposit of £20 for pavilion keys.

7. **To review items raised from the previous meeting.**

- a. **Replace broken padlock on gym area gate.**  
Completed
- b. **Oil all gates**  
Completed
- c. **Fix / remove broken sign on Skatepark**  
Completed
- d. **Check gates for missing bump stops (skatepark, gym area and play area)**  
As discussed, outstanding.

SIGNED.....

DATE.....



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- e. **Cut brambles on pathway near to school entrance.**  
Completed
  - f. **Clean see-saw**  
Completed
  - g. **Organise lift for cutting trees in play area.**  
Arranged for Monday 18<sup>th</sup> September 2023
  - h. **Is the donated apple tree still growing? We were thinking about putting a plaque up as it was donated**  
Apple tree is yet to be donated.
  - i. **When is the gym equipment going to be fixed?**  
The Clerk advised that she has chased Premier Playgrounds.
  - j. **Are we able to raise cameras on post near Skatepark**  
The Clerk advised that this has been requested and chased.
  - k. **Request moving one of the skatepark cameras to the other corner to cover both sides of the skatepark without blind spot. May need another remote signal box.**  
The Clerk advised this has been requested and chased.
  - l. **On the last meeting it was discussed about getting some birdboxes and/or feeders – are we able to do that?**  
Agenda item.
  - m. **Do we have a Ukraine flag?**  
Completed
8. **To discuss and decide on placing bird boxes/ feeders on Council owned trees in the conservation area.**  
The Committee agreed to purchase 6 bird boxes and 6 bird feeders for different species. Councillor Mackenzie advised contacting the RSPB for guidance.
9. **AOB (for discussion only)**  
It was noted the 'Tommy's' will be placed around the village on the 21<sup>st</sup> October.

*With there being no further business, the meeting was closed at 11:45am.*

SIGNED.....

DATE.....