



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 13th March 2023 at 7pm at the Pavilion, community room.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 20 Minutes
4. To approve the minutes of the meeting held on 13th February 2023
5. To note the Clerks report and to ask any questions arising from the report.
6. Financial and Governance items
 - a. To approve and note receipts and payments since 13th February 2023
 - b. To note credit card payments since 13th February 2023
7. To discuss and decide on request for a memorial plaque in memory of Dave Hipperson on a bench on the Plain.
8. To note the paperwork for any councillor wishing to stand for election.
9. To discuss and decide on a working group or a committee to formulate an action plan and to prioritise Council's objectives.
10. To discuss and decide on a date for the Annual Parish meeting 2023.
11. To discuss and decide on the following policies.
 - a. Financial Regulations
 - b. Asset and Investment policy.
12. To receive committee updates.
 - a. Finance and Policy Management
 - i. To note the minutes from the finance meeting held Friday 10th March
 - ii. To note the recommendations from the finance meeting.
 1. To discuss and decide on adopting the following policies
 - a. Communication
 - b. Data Protection Privacy notice
 - c. Computer and Telephone misuse
 - d. Expenses
 - e. Training
 - f. Reserves
 - iii. To note the budget to date
 - b. Events
 - i. To note the minutes from the events meeting.
 - ii. To delegate to the events committee to co-opt members of the public that wish to join the committee.
13. Meeting dates
 - a. Events: Monday 3rd April 2023 @ 7pm
 - b. Full Council: Monday 17th April @ 7pm
14. Any other business (for information only – not for discussion).

