



# Long Stratton Town Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worsley. Clerk: Mrs R Buck

## MINUTES OF THE LEISURE COMMITTEE MEETING HELD THURSDAY 23<sup>RD</sup> MAY AT 6PM IN THE TOWN COUNCIL OFFICE.

In attendance: Councillors Race, Pochin, Woodham, Lunness, Mortimer, Bambridge, Worsley (19:15)

T Thompson (groundsman) B Buck (Clerk)

1. To nominate a Chairman for Leisure committee meetings.  
Councillor Worsley was proposed by Councillor Race and seconded by Councillor Woodham and was unanimously **resolved** as Chairman for the leisure committee for 2019/20.
2. To consider apologies for absence  
Councillor Gladding gave apologies due to a prior commitment, Councillor Worsley advised that he would be late to the meeting due to a prior commitment, Councillor Baker gave apologies due to annual leave; these apologies were accepted by the Committee.
3. To receive disclosures of interest and dispensations  
Councillor Bambridge declared an interest as Chairman of Long Stratton Football Club
4. To sign the minutes from the previous meeting held on 19 November 2018 as a true record  
The minutes of the previous meeting were signed as a true copy by the Chairman
5. To review heads of terms for leisure committee.  
Heads of Terms were reviewed by the Committee. Further clarification to be sought from full Council regarding the 4<sup>th</sup> bullet point. The Committee were satisfied with the remaining content to recommend adoption to Council.
6. To receive a report from the Groundsman regarding repair work undertaken at the playing fields  
The groundsman gave a report on the following matters
  - Theft of equipment from the containers, equipment has been retrieved and the police are investigating.
  - Planters around the village, how would the committee like to proceed in tidying, replanting and maintaining.
  - Maintenance of the playing field for aeration as recommended by the football pitch inspection report as part of the football foundation funding.
  - Health & Safety of the shelter by the skate park.
7. To discuss and decide upon any matter arising from the Groundsman report  
Following a lengthy discussion the committee **resolved** the following actions
  - To research a second lockable container for the larger tools to be stored in. The importance of keeping the container locked was reiterated.
  - Clerk to write to those parties that was interested in Long Stratton in bloom to enquire as to whether they are prepared to maintain a planter. The Groundsman to remove all daffodils and replant around the planters. To reconvene in 4 weeks to discuss best way to maintain all planters either through Councillor participation, Long Stratton in Bloom or Groundsman. Types of flowers best suited to planters to be discussed.

Signed.....Dated.....



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- Equipment loan from the Football Foundation to aerate the field to cost of £500 was approved. Enquiries to be made into a 3 point link vehicle to allow purchase of a Council aerator to save money long term, to be revisited in 4 weeks at the next leisure meeting.
  - It was agreed to remove the shelter and store until the Pavilion was built where it would be considered as to whether to replace on the playing field.
8. To discuss and decide on any remedial action as a result of complaint received by the Clerk regarding the barrier which circumferences the football pitch  
The Clerk advised that a child had run into the barrier by the school gate that had been erected by the football club with the Councils permission. The football club had immediately removed this barrier to allow clear access to the field from the school gate. The clerk to carry out a further risk assessment to negate any further incident.
9. To discuss and decide on putting a waste pipe in the playing field  
The Committee **approved** application to the local flood authority (Norfolk County Council) to the cost of £50 to investigate filling in the ditch by the skate park.
10. To receive a report regarding progress with the pavilion  
The Clerk advised that there was a pre-contract meeting to be held with Draper Nichols on 24 May 2019. Feedback would be provided at the next committee meeting.  
The clerk re-visited the decision made by South Norfolk regarding the funding with the Committee.
11. To discuss and decide on recommending delegation to Chairman and Clerk to full Council for minor decisions surrounding the pavilion build.  
This item is to be postponed, it replicates item 4 on the Head of Terms and as such is to be referred to full council and revisited at the next committee meeting.
12. Any other business.  
Parking on Manor Road during the construction of the playing field was discussed as being a potential problem. It was highlighted that there is parking at Manor road nursery which was available at weekends as there is no gate. The Clerk advised she would contact the nursery to make enquiries and will feed back to the committee.

*With their being no further business the meeting, the chairman closed the meeting at 20:12.*

Signed.....Dated.....