



# Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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## AGENDA AND NOTICE OF MEETING

**Members of the Finance and Policy Management Committee are summoned to attend a Finance and Policy Management Committee meeting which is to be held on August 24<sup>th</sup> 2020 at 7pm on Zoom**

1. To consider apologies for absence
2. To receive disclosures of interest and dispensations
3. To confirm the minutes of the previous Finance and Policy Management Committee meeting held on the November 25<sup>th</sup>, 2019  
[November 25th, 2019 Minutes](#)
4. Finance
  - a. Bank reconciliation to date  
[2019 Dec -Jan](#)  
[Year end 2019-2020](#)  
[April 2020](#)  
[May 2020](#)  
[June 2020](#)  
[July 2020](#)
  - b. Budget control report (to be tabled)
  - c. External Audit requirements  
[2019-20 explanation of variances](#)
  - d. Budget amendment recommendations  
[Revised 18.08.2020 Budget Proposals 2020-2021](#)
5. Policies for adoption, new and amendments for recommendation to Council
  - a. Financial Regulations  
[10.08.2020 DRAFT FR financial regulations amended version 24.04.2020](#)
  - b. Standing Orders (to be tabled)
  - c. Internal Control Policy  
[Internal Control Policy May 2020](#)
6. To discuss and decide on working conditions for Council transport.
7. To discuss and decide on recommendations for a PCSO