



Long Stratton Town Council

MINUTES OF MEETING HELD ON 12th APRIL 2021 @ 7pm ON ZOOM

In attendance: Councillors Kevin Worsley (Chairman) , Mark Gladding (Vice Chair), Judith Baker, Mathew Pochin, Jill Callaghan, Eddie Earp, Mark Bambridge, Diane Woodham, Kelly Lunness, Andrew Lansdell, Susan Smith, Louise Mundford & Robert Mackenzie

Councillor David Gunton – Tharston & Hapton Parish Council, Neighbourhood Plan Steering group.

Ian Hetherington & Steve Adcock – Neighbourhood Plan Steering Group

Rachel Hogger – Modicum Planning, Neighbourhood Plan Consultant

Al Preslee, James Nichols, Craig Lockwood – Norfolk Land & Norfolk Homes

Phil Courtier – South Norfolk District Council/ Broadland District Council

Rod Kelly – Norfolk County Council

1 member of the public

District and County Councillor Alison Thomas

Becky Buck Clerk & RFO,

Jessica Lawton – Long Stratton Council administrator

1. To receive apologies for absence

There were no apologies of absence received.

2. To receive disclosures of interest and dispensations

Councillor Kevin Worsley declared that he was now a member of national association of civil officers.

3. To allow members of the public and district and county councillors to speak - max 15 minutes

There were no comments from the member of the public.

District and County Councillor Alison Thomas provided the following report.

Apologies were provided for District Councillor Josh Worley. Councillor Thomas reported that she has moved slightly nearer to Long Stratton to be more accessible when face to face meetings resume. Regrettably Councillor Thomas cannot commit her county member budget at this point while there is an election. In addition to this her entire previous budget was spent last year at the junior school in Long Stratton. Transfer of Long Stratton toilets, South Norfolk Council reported that they were having trouble getting a response from the Town Council,



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Councillor Thomas gave an offer of assistance. Councillor Thomas is re-standing as County Councillor and will hopefully be our County Councillor moving forward.

4. To close the meeting to press and public under the Public Bodies

(Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

The meeting was closed to members of the public, and they were removed to the waiting room on Zoom. District and County Councillor Thomas left the meeting.

5. Confidential Parish briefing – presentation from South Norfolk District Council, Norfolk Homes & Norfolk Land

A presentation was provided giving an update of the 1800 + development and the bypass. Questions were asked by those present and answers were provided.

Once the presentation was concluded, those in attendance were thanked for their time.

Councillor David Gunton, Ian Hetherington, Steve Adcock, Rachel Hogger, Al Preslee, James Nichols, Craig Lockwood, Phil Courtier, Rod Kelly and Jessica Lawton left the meeting.

The Chairman reopened the meeting, and the member of public was readmitted from the waiting room.

6. To approve the minutes of the meeting held on 8 March 2021

The minutes of the meeting held 8th March 2021 were approved by the Council.

7. Finance & Governance

Payments list

The payment list was approved for payment.

Annual renewal of Insurance, Came & Company

The insurance was approved for renewal.

Gold Book advertising

Following a lengthy discussion, it was agreed that important information regarding flooding would be put in the Sextons Wheel. It was agreed that the decision to place the information in the Gold Book would be revisited in 4 months, in preparation for the next release date. It was agreed for leaflets to be printed by a professional and distributed by Councillors to residents.

Data protection

Signed by the Chairman

Date



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The breach of '.gov.uk' email addresses was noted by the Council, the Chairman urged Councillors to come forward with any SPAM messages so that it can be reported to the Council's IT provider. To date, no messages had been received by Councillors. It was commented that no personal information had been leaked.

8. To receive committee updates

Neighbourhood Plan

Councillor Worsley gave an update of the Neighbourhood Plan, he advised the Council that it is at Reg 16 stage which means that South Norfolk District Council are looking through the plan. The next step is to choose an independent examiner.

9. Tree safety report

The tree safety report was noted, the remedial works was approved by the Council, the Clerk to source quotes.

10. Public Toilets Transfer

Councillor Worsley provided an update, he explained that due to South Norfolk District Council changing their solicitors midway through the process, the legal agreement had to be written from scratch by their new solicitors which has caused a delay. This has now been resolved and therefore the transfer process can hopefully conclude soon.

11. Litter Picking & Planting – Community Volunteers

The Chairman closed the meeting and invited the member of public to make a comment. The amount of litter in Long Stratton was discussed and a further discussion took place about what can be done. It was agreed that the Clerk would work alongside the member of public to advise on risk assessments for litter picking in the village.

12. Operation London Bridge

Councillor Worsley advised that training had been carried out, however with the passing of HRH Prince Phillip, all efforts have concentrated on a commemorative service to be held at 6pm Friday 16th April.

13. Armed Forces Covenant

It was approved for the Council to sign the Armed Forces Covenant.

14. To note the proposed meeting dates

Full Council meeting – 10 May 2021, this was noted, the Clerk advised that as it stands legislation allowing virtual meetings cease on 6th May therefore the meeting will be held in the club room.

15. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

The meeting was closed to members of the public.



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16. Staff Matters

The Chairman asked the Clerk to leave the meeting.

The Chairman provided an update to the Council regarding the Clerks return to work, he advised of pay increments to employees as per contracts of employment which was approved in November. He also advised that as Chair and Vice-Chair they had agreed to keep the locum Clerk for a handover period of 2 weeks.

With there being no further business, the Chairman closed the meeting at 10.45pm.