



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 11th July 2022 at 7pm at the Pavilion, community room.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 20 Minutes
4. To approve the minutes of the meeting held on 13th June 2022
5. To note the Clerks report and to ask any questions arising from the report.
6. To ratify decision made under delegate power regarding the Council insurance provider.
7. Financial and Governance items
 - a. To approve and note receipts and payments since 13th July 2022
 - b. To note credit card payments since 13th July 2022
8. To discuss and decide on a clothes bank for East Anglian Air Ambulance
9. To receive committee updates.
 - a. Planning & Highway Committee
 - b. Events Committee
 - i. To note minutes from the events committee
 - ii. To discuss and decide on co-opting a member of public to the committee.
 - c. Staffing committee
 - i. To receive a verbal update on the staffing meeting held with public present.
 - ii. To discuss and decide on adoption of the staff handbook policy.
10. To discuss and decide on delegating strategic decisions and payments to the Town Clerk and Chairman until Septembers full Council meeting.
11. Meeting dates
 - a. Finance and policy management (TBC)
12. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)
13. Staffing Matters
 - a. To discuss and decide on staffing committee recommendations made in the closed session of the meeting.