



# Long Stratton Parish Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worsley. Clerk: Mrs R Buck

Members of the Events Committee are summoned to attend an Events Committee meeting of Long Stratton Parish Council meeting which is to be held on Monday 4<sup>th</sup> February 2019 at 7pm at the Parish Office.

## AGENDA AND NOTICE OF MEETING

1. To nominate Chairman for the Events Committee meeting 4<sup>th</sup> February 2019 from Parish Councillors
2. To receive declaration of interests for new Committee members
3. To consider apologies for absence
4. To receive disclosures of interest and dispensations
5. To confirm minutes of meeting held on 5<sup>th</sup> June 2018
6. To review Christmas 2018
7. To discuss and decide on the Committee's vision for Christmas 2019
8. To discuss and decide on first steps and actions for Christmas 2019
9. To review the practical information regarding the events committee
  - a. Insurance
  - b. Bad weather
  - c. Risk assessments
10. To discuss and decide on recommending Enchanted Cinema
11. To discuss and decide on first steps and actions if recommendation is to take place.
12. To discuss and decide on any other events for recommendation to the Council i.e. car boot?
13. AOB

Circulation list: Councillors Francis, Pochin and Mackenzie. Rev Heather.