



Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

Tel: 01508 530524 Email: clerk@longstrattoncouncil.info

Website: www.longstrattoncouncil.info

AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council which is to be held on:

14th September 2020 at 7pm at the Pavilion, Manor Road and virtually via ZOOM.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 15 minutes
4. To approve the minutes of the meeting held on 20th July 2020
[20 July 2020 FC Minutes](#)
5. To consider any items arising – verbal update
 - a. Council vehicle
 - b. Parcels of Land
 - c. Youth Council
 - d. Christmas
 - e. Fencing
6. Finance & Governance
 - a. To review income and expenditure of payments and consider the authorisation of payments
 - b. To discuss and decide on overtime for Litter Picker to assist Groundsman in hedge cutting.
 - c. To note cost of living pay increase backdated to 01.04.2020
 - d. To discuss and decide on internal auditor for 2020-2021
7. To discuss and decide on any correspondence received
 - a. Letter from a parishioner regarding a community facility
 - b. Email from Marlingford and Colton Parish Council regarding South Norfolk's Statement of Community Involvement.
 - c. Western Link Consultation
 - d. School project
 - e. Community food table
[Correspondence](#)



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8. To discuss and decide on re-opening of the Pavilion

[Pavilion reopening Sept 2020](#)

9. To discuss and decide on Long Stratton Football Club Rent.

[LSFC agreement](#)

10. Remembrance Day

- a. To discuss and decide on Remembrance Day activities
- b. To discuss and decide on purchasing 'Tommys' for the village.

[Tommys](#)

11. To receive committee updates

- a. Planning & Highways
[25 August 2020 Minutes](#)
- b. Finance and Policy Management (including HR)
 - i. To discuss and decide on recommendations from the Finance Committee
[24 August 2020 Minutes](#)
[Revised 18.08.2020 Budget Proposals 2020-2021](#)
[DRAFT Financial Regulations](#)
[DRAFT Standing Orders](#)
[DRAFT Internal Control Policy](#)
 - ii. To note Budget Control Report
[BCR 21.08.2020](#)
 - iii. To note confirmation of Bank Reconciliation Statements.
- c. Neighbourhood Plan

12. To note the following meeting dates

- a. Planning & Highways – Monday 28th September 2020 @ 7pm
- b. Finance & Policy Management (including HR) - Monday 5th October 2020 @ 7pm
- c. Working group/ Extraordinary meeting - Monday 21st September 2020 at 7pm
- d. Leisure & Pavilion Management – Monday 5th October 2020 @ 6pm
- e. Neighbourhood Plan - TBC

13. To receive future agenda items for 12th October 2020