



Long Stratton Town Council

MINUTES OF FULL COUNCIL MEETING HELD ON 11th DECEMBER 2023 @ 7pm IN THE COMMUNITY PAVILION ROOM

In attendance: Councillors, Judith Baker, Kelly Lunness, Susan Smith, Louise Mundford (19:02), Diane Woodham, Andrew Lansdell and David Willis

3 Members of the Public, County Councillor Alison Thomas

Clerk Becky Buck

1. To receive applications for co-option for those that have previously attended a Council meeting.

There were no applicants present who had previously attended a meeting of the Town Council. 2 members of the public declared an interest in being co-opted. They were welcomed by the Town Council.

2. To sign the declaration of co-opted office in the presence of the proper officer.

As there were no applicants, this was no longer applicable.

3. To receive apologies for absence

Councillors Ciorra and Pochin gave apologies for absence due to prior commitments, these were accepted by the Council.

4. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

5. To allow members of the public and district and county councillors to speak - max 20 Minutes

County Councillor Alison Thomas reported the following. A big thank you to all that were involved with the Christmas event, it was positively received.

The side road orders have now been completed for preparation work to be completed for the bypass. The final business case will be sent to Department of Transportation by the end of December. Full Council meeting at Norfolk County Council saw the proposed Western Link progress however the matter still has to go through scrutiny.

Norfolk County Council has moved forward with a level 3 County Deal which will see the Council receive £20 million a year for 30 years with additional funding becoming available.

There are still concerns regarding restorative work carried out by Gigaclear, if anyone is aware of surfaces that have not been reinstated properly please can they contact Councillor Thomas and or Highways at Norfolk County Council.



Long Stratton Town Council

6. To approve the minutes of the meeting held on 13th November 2023

The minutes of the meeting held on the 13th November 2023 were approved by Council and signed by the Chairman as a true record.

7. To note the Clerks report.

The Clerk's report was noted by the Council.

8. Finance and Governance

a. To note and authorise income and expenditure through Unity Trust Bank since 13th November 2023

Income and expenditure was noted and authorised by the Council and the payment list was signed by the Chairman.

b. To note all credit card payments since 13th November 2023

The credit card payments were noted by the Council and the payment list was signed by the Chairman.

c. To note the interim Internal Audit report

The internal audit report was presented to Council and the Clerk informed the Council that it was a positive internal audit with 1 action to be undertaken by the Clerk.

9. To discuss and decide on interview panel for youth worker.

It was agreed that Councillor Willis would interview alongside the Clerk.

10. To note the ROSPA play inspection report.

The play inspection report was noted. It was highlighted that attention was needed for the slide in the play area.

11. To receive verbal feedback regarding the Christmas community event.

The Clerk advised that the feedback from the community Christmas event was positive. There was good footfall in all areas. It had been commented that areas of the event were poorly lit and quite dark and that there were not many activities for the younger children.

12. To discuss and decide on purchasing Heras fencing as per the Health & Safety report.

It was approved by Council to purchase 4 Heras fencing.



Long Stratton Town Council

13. To note minutes from the following committee meetings.

a. Finance and Policy Management

The minutes of the Finance and Policy Management meeting were noted by the Council.

14. AOB (not for discussion)

The Clerk informed the Council of a warm help hub to trial for 3 months, a meeting will be held in the new year to get more information.

With there being no further business, the Chairman closed the meeting at 19:52