



Long Stratton Town Council

Pavilion, Manor Road Playing Fields, Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 13th June 2022 at 7pm at the Pavilion, community room.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 20 Minutes
4. To approve the minutes of the meeting held on 9th May 2022
5. To note the Clerks report and to ask any questions arising from the report.
6. To ratify decision made under delegate power regarding the Council insurance provider.
7. Financial and Governance items
 - a. To approve and note receipts and payments since 9th May 2022
 - b. To note credit card payments since 9th May 2022
8. To discuss and decide on summer newsletter content.
9. To discuss and decide on a new Queens Jubilee bench.
10. To discuss and decide on room booking fee upon a written request.
11. To receive committee updates.
 - a. Planning & Highway Committee
 - i. To note the planning minutes from 31 May 2022
 - b. Events Committee
 - i. To receive feedback from the Queens Jubilee event from the Town Clerk.
12. Meeting dates
 - a. Events committee – 21st June 2022 @ 7pm
 - b. Staffing committee – 27th June 2022 @ 7pm
 - c. Full Council – 11th July 2022 @ 7pm
13. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)
14. Staffing Matters
 - a. Pavilion Cleaner recruitment
 - b. To discuss and decide on overtime.