



## Long Stratton Town Council

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## Long Stratton Town Council

### Reserves Policy

#### Introduction

The Council is required, under statute, to maintain adequate financial reserves in order to meet the needs of the organization.

The Council's policy on the establishment, maintenance and adequacy of reserves and balances will be considered annually.

The Council will hold reserves for these three main purposes:

- A **working balance** to help cushion the impact of uneven cash flows, such as the time lag between the start of the new financial year and the receipt of the first precept payment and the upfront payment of VAT prior to reclaiming
- A **contingency** to cushion the impact of unexpected events or emergencies
- **Earmarked reserves:**
  - A means of building up funds, to meet known or predicted requirements
  - Money held for specific purposes such as CIL (Community Infrastructure Levy)
  - Money pledged but payments unmade
- **Capital reserves:**
  - Money for capital projects (the purchase of buildings or land)

Notes to the Annual Accounts will detail the movement of reserves during the financial year.

The Council's specific requirements are detailed in appendix 1

Adopted 13.03.2023  
Next review 31.03.2024

## Appendix 1

### Working Balance

The Council has considered the need for a working balance for 2023/24:

	<b>Use</b>	<b>Budget</b>
Cash Flow	To enable the payment of invoices prior to the receipt of the precept payment	£53,485.50
VAT payments	The payment of VAT prior to reclaim	£6,000
<b>Total</b>		<b>£59,485.50</b>

### Contingency

The Council has considered the need for a contingency for 2023/24:

	<b>Use</b>	<b>Budget</b>
Parish Council Assets	To cover unexpected maintenance costs	£1,500
Election	The potential cost of a by-election	£4,000
Unexpected costs	To cover the cost of unexpected events such as travellers or other community needs	£1,500
<b>Total</b>		<b>£7,000</b>

### Earmarked Reserves

Current any anticipated earmarked reserves at the end of 2022/23: £175,860.15

CIL receipts - £5,670.76

Any further earmarked reserves identified before the year end will be shown in the end of year accounts.