



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR
Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck
Email: office@longstrattontowncouncil.gov.uk
Tel: 01508 530524

Minutes of the Finance and Policy Management meeting held 15 July 2024 @ 7pm in the Pavilion, Manor Road

In attendance: Councillors, Susan Smith, Mat Pochin, Kelly Lunness and Katrina Thompson

Becky Buck (Clerk and RFO) Molly Hallett (Town Council Apprentice)

1. To consider apologies for absence

Councillors Morimont, Harris and Willis gave apologies due to previous commitments, these were accepted by the Committee.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

3. To confirm the minutes of the previous Finance and Policy Management Committee meeting held on the 29th April 2024

The minutes of the meeting held on 29th April 2024 were approved by the Committee and signed by the Chairman as a true record.

4. To review and sign for accuracy for bank reconciliations.

The Committee reviewed all bank reconciliations and confirmed accuracy.

5. To review budget control report to date.

The budget review report was noted by the Committee. The report is attached to the minutes.

6. Long Stratton Football Club

a. To review the club's current lease contract

The clerk advised that the lease had a duration of 10 years and the Council would not be able to change it without permission of the football club.

b. To discuss and decide on any changes the Council could achieve

There is a concern of the cost of electricity the MUGA is using and the Committee queried whether an additional levy could be made against the football club. The Clerk advised that she would check the lease to see if there was a reference made to the electricity of the MUGA.

c. To discuss and decide on a date for an informal meeting with the club.

2nd August was selected for a meeting with the football club.

Signed by the Chairman.....Date.....



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7. Credit cards

a. To discuss and decide on the youth worker

It was agreed that a credit card with a limit of £150 would be provided for the youth worker.

b. To discuss and decide on the Direct Services Officer

It was proposed that as the main cost for the Direct Services Officer was fuel that a fuel card be sort after instead, this was seconded and approved.

8. Any other business (not for discussion)

As per the meeting held on 8th July, the Clerk provided the payment lists since the meeting held on 10th June. As this was not an agenda item, she advised that the full list of payments will be presented at September's meeting for approving.

With there being no further business, the Chairman closed the meeting at 20.00

Signed by the Chairman.....Date.....