



Long Stratton Town Council

The Street, Long Stratton, Norwich NR15 2AH

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 9th December at 7pm at the Methodist Church, Manor Road.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 15 Minutes
4. To approve the minutes of the meeting held on 11th November 2019
5. To consider any items arising from the minutes of 11th November 2019
6. Financial and Governance items
 - a. To review income and expenditure since the last meeting and consider the authorisation of payments
 - b. To review internal audit report
7. To consider correspondence received
 - a. Invitation to comment on consultation regarding Long Stratton War Memorial
8. To discuss and decide on Methodist Church
 - a. To discuss and decide on the clause as identified by Spire Solicitors.
 - b. To discuss and decide on applying for planning permission for change of use
9. To discuss and decide on adopting the piece of land on Bayspole Road.
10. To discuss and decide on TPO (tree preservation order)
11. To discuss and decide on change of condition for East of England Co-op
12. To discuss and decide on how we can support Long Stratton Boxing Club – Councillor Gladding.
13. To review and decide on committee members
14. To discuss and decide on proposed Calendar meeting dates including the Annual Parish Meeting.
15. To receive committee updates.
 - a. Leisure & Pavilion
 - i. To receive an update following the Contract meeting held on 21st November 2019
 - ii. To discuss and decide on lockable changing rooms
 - iii. To discuss and decide on a work bench for Groundsman work room
 - iv. To discuss and decide on baby changing unit and if applicable location
 - b. Events
 - i. To note the minutes from meeting held 18th November 2019 and 2nd December 2019
 - ii. To receive verbal report regarding the Christmas Light switch on event.
 - c. Planning
 - i. To note the minutes from the meeting held on the 18th November 2019
 - ii. To receive data from the SAM2 machine
 - d. Finance
 - i. To note the minutes from the finance meeting held 25th November 2019
 - ii. To discuss and decide on adoption of the recommended budget for 2020/21
 - iii. To discuss and decide on the recommended Precept required for 2020/21
16. To note the following meeting dates
 - a. Planning & Highways meeting – Monday 16th December 2019 at 6pm (no applications to date may be cancelled)
 - b. Pavilion contract meeting – Thursday 19th December at 1.30pm
 - c. Ordinary meeting – 13th January 2019
17. To receive future agenda items.
18. To close the meeting to the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information
19. To discuss and decide on recommendations from the finance committee for:
 - a. Groundsman
 - b. Admin Assistant
20. To appoint a note taker whilst the Clerk leaves the meeting
21. To discuss and decide on recommendations from the finance committee on the Clerks contract.
22. To note Clerks attendance at Practitioners Conference in February as identified during the appraisal.

Posted by R Buck, Clerk to Long Stratton Town Council on 4th December 2019