



Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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AGENDA AND NOTICE OF MEETING

Members of the Staffing Committee are summoned to attend a Staffing Committee meeting of Long Stratton Town Council which is to be held on Monday 15th November 2021 at 7:00pm at the Town Council Pavilion

1. **To consider apologies for absence**
2. **To receive declarations of interest and dispensation**
3. **To adopt the minutes of the meeting held on the 14th July 2021 as a true record.**
4. **To review and note the office workload**
5. **Resource review**
 - a. To note the contents of the resource review
 - b. To discuss and decide on a course of action regarding office resource
6. **To discuss and decide on dates for the appraisals to take place.**
7. **To discuss and decide on Community Governance 4 enrolment for the Clerk**
8. **AOB (for information only)**