



# Long Stratton Town Council

The Street, Long Stratton, Norwich NR15 2AH

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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## AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 11<sup>th</sup> November at 7pm at the Methodist Church, Manor Road.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To discuss and decide on co-option for any interested members of the public
4. To allow members of the public and district and county councillors to speak - max 15 Minutes
5. To approve the minutes of the meeting held on 14<sup>th</sup> October 2019
6. To consider any items arising from the minutes of 14<sup>th</sup> October 2019
7. To discuss and decide on Sotham's quote for lighting columns on the playing field as part of the Pavilion project.
8. To discuss and decide on the good news story written by Councillor Tompkins and Councillor Worsley
9. Financial and Governance items
  - a. To review income and expenditure since the last meeting and consider the authorisation of payments
  - b. To note internal auditor visit on 15<sup>th</sup> November 2019
10. To consider correspondence received
  - a. Digging up Norfolk – Councillor John Pennell
11. To discuss and decide on Methodist Church
  - a. To note outcome from Councillor Thomas's enquiry regarding business rates.
  - b. To receive a report from the Clerk relating to the Councils position with the Methodist Church.
12. To receive committee updates.
  - a. Leisure & Pavilion
    - i. To receive an update following the Contract meeting held on 17<sup>th</sup> October
  - b. Events
    - i. To note the minutes from meeting held 4<sup>th</sup> November 2019
  - c. Planning
    - i. To note the minutes from the meeting held on the 21<sup>st</sup> October
    - ii. To discuss and decide on application for Parish Partnership 2020
    - iii. To discuss and decide on provider for bus shelters based on quotations received.
    - iv. To discuss and decide on asking land registry who owns the piece of land on Bayspole Road for possible Council adoption
    - v. To receive data from the SAM2 machine
13. To note the following meeting dates
  - a. Planning & Highways meeting – Monday 18<sup>th</sup> November 2019 at 6pm
  - b. Pavilion contract meeting – Thursday 21<sup>st</sup> November at 1.30pm
  - c. Finance and policy management – Monday 25<sup>th</sup> November at 7pm
  - d. Events meeting – TBC
  - e. Ordinary meeting – 9<sup>th</sup> December 2019
14. To receive future agenda items.
15. To close the meeting to the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information
16. To receive verbal reports on the following appraisals
  - a. Groundsman
  - b. Admin Assistant
17. To discuss and decide on recommendations as a result of appraisals for
  - a. Groundsman
  - b. Admin Assistant
18. To appoint a note taker whilst the Clerk leaves the meeting
19. To receive a verbal report on the Clerks appraisal
20. To discuss and decide on recommendations as a result of the Clerks appraisal.

*Posted by R Buck, Clerk to Long Stratton Town Council on 5<sup>th</sup> November 2019*