



Long Stratton Town Council

Manor Road, Long Stratton, Norwich, NR15 2XR

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

Tel: 01508 530524 Email: clerk@longstrattoncouncil.info

Website: www.longstrattoncouncil.info

AGENDA AND NOTICE OF MEETING

**Councillors are summoned to attend a meeting of Long Stratton Town Council which is to be held on:
20 July 2020 at 7pm at the Pavilion, Manor Road and virtually via ZOOM.**

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 15 minutes in total
4. To approve the minutes of the meeting held on 9th March 2020 & Extraordinary meeting held 23 March 2020.
5. To consider any items arising from the minutes of 9th March 2020 & Extraordinary meeting held 23 March 2020.
 - a. Noting the resolutions made be delegated authority by Chair, Vice Chair and Clerk since the last meeting.
6. **Finance & Governance**
 - a. To review income and expenditure of payments and consider the authorisation of payments
 - b. To note the internal audit report and agree actions for recommendations given by auditor
 - c. To consider and approve the annual governance statement on 2019/2020 AGAR
 - d. To consider and approve the annual accounting statement on 2019/2020 AGAR
 - e. To discuss and decide on increasing amount spent on food bank support during Covid19
7. **To discuss and decide on adoption of the Covid19 policy.**
8. **To receive committee updates**
 - a. Leisure and Pavilion Management
 - i. To discuss and decide on charging rent to LSFC for use of containers following the second container being made available by LSTC
 - ii. To discuss and decide on purchasing 3 new notice boards to the entrance of the playing fields
 - iii. To discuss and decide on new CCTV cameras for the Pavilion
 - iv. To discuss and decide on Synergy Fitness using the playing field and a hire fee if applicable.
 - v. To discuss and decide on a plaque for the back wall in the pavilion entrance.
9. **To note the following meeting dates**
 - a. Planning & Highways
 - b. Finance & Policy Management (including HR)
 - c. Events
 - d. Leisure & Pavilion Management
 - e. Neighbourhood Plan
10. **To receive future agenda items**

PLEASE CONTACT THE CLERK ON BECKY.BUCK@LONGSTRATTONTOWNCOUNCIL.GOV.UK FOR THE ZOOM LINK TO THE MEETING

Posted by R Buck, Clerk to Long Stratton Town Council on 15 July 2020