



# Long Stratton Town Council

## MINUTES OF MEETING HELD ON MONDAY 8<sup>th</sup> JULY AT 7PM AT THE METHODIST CHURCH OF LONG STRATTON TOWN COUNCIL

**In attendance: Councillors Kevin Worlsey, Mark Gladding, Mark Bambridge, Kelly Lunness, Andrew Lansdell (19:02), Diane Woodham, Judith Baker, Matt Pochin, Richard Tompkins & Robert Mackenzie.**

### Members of the Public

#### Becky Buck (Clerk).

1. To receive apologies for absence  
Councillor Mortimer for purposes of ill health these were accepted by the Council.
2. To receive disclosures of interest and dispensations  
Councillor Bambridge disclosed an interest in item 13a  
There were no other disclosures of interest or dispensation requests received.
3. To allow members of the public and district and county councillors to speak - max 15 Minutes  
County and District Councillor Thomas offered her apologies. District Councillor Worley sent his apologies.

*Councillor Lansdell joined the meeting at 19:02*

Member of the public spoke on the matter of the orbit application. Member of the Council were present throughout the enquiry. Concern as to whether the water table matter has properly been addressed despite the application having been approved by the lead local flood officer.

Footpath warden gave a verbal report on the footpaths as detailed on her report. Could the Council look into having volunteers to maintain the PROWs.

4. To approve the minutes of the meeting held on 10 June 2019  
The minutes of the meeting held on 10 June 2019 was signed by the Chairman as a true record with 1 correction on item 6 with the word 'reclosing' being replaced with 'reopened'.
5. To consider any items arising from the minutes of 10 June 2019  
There were no matters arising to consider.
6. Financial and Governance items
  - a. To review income and expenditure since the last meeting and consider the authorisation of payments  
Payments were noted and authorised for payment.
  - b. To discuss and decide on financial contribution of £60 to Long Stratton 2020 calendar  
The Council **resolved** unanimously to contribute £60 to the Long Stratton calendar for 2020.
  - c. To discuss and decide on mileage and training costs for Clerk to attend SLCC regional seminar in accordance with the training policy.  
The Council **resolved** to pay mileage and course costs for the Clerk to attend the regional training seminar.

Signed..... Date.....



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7. To consider correspondence received
  - a. Public consultation on Polling Stations in Long Stratton  
Following a lengthy discussion; the Council **resolved** the following response:  
The leisure centre was promoted as the benefit of the community which included a local polling station and the car park is sufficient to handle voters. The concern over the barrier being a hindrance is noted and the concern that removal of the barrier could pose a risk to Children using the play area; however with the next election 4 years away the Council believe there is sufficient time to address this satisfactorily with either the children's play area being closed for the day or temporary barriers being put in place at the entrance of the children's play area. The Council does not support the Methodist church on the grounds that the future is uncertain and parking for voters is restrictive. The Council's community pavilion will be available at the next election however once again parking for electors is restrictive. Long Stratton Town Council recommend the leisure centre remains as the nominated polling station.
  - b. Footpath report from the footpath warden
    - i. To discuss and decide on any remedial work as a result of the footpath report not already undertaken by the warden  
Following a lengthy discussion; the Council **resolved** to look into the programme of works provided by Norfolk County Council to see what is currently carried out and by whom. The Clerk will contact Norfolk County Council. Future footpath reports are to be accompanied by a map for ease.
  - c. London Health defibrillators
    - i. To discuss and decide on purchasing a defibrillator  
The Council supports the idea of purchasing a defibrillator. The clerk was asked to investigate different options to present back to the Council.
    - ii. To discuss and decide on location of defibrillator  
To be discussed as part of item 8
8. To discuss and decide on BT consultation for adoption of 2 telephone boxes on Long Stratton.  
Councillor Worsley proposed the Council looks to adopt the Manor Road BT telephone box and investigate applying to SNDC for telephone box conversion grant as a possible location for a defibrillator and the BT box on Swan Lane not to be adopted. Councillor Lansdell seconded the proposal and the Council **agreed** unanimously.
9. To discuss and decide on laying mains cable on the playing field during the pavilion build as per liaison officer report.  
The Council **approved** to explore putting the electric cable into the playing fields to provide electricity to the other side of the park.
10. To discuss and decide on the following for the Pavilion project
  - a. Variation to comply with Anglian Water consent, water attenuation work, maximum of £18,000.  
The Council discussed this variation at length, the need for the work was identified however the Council felt the cost was high. The Clerk advised 3 quotes would be sought and therefore £18,000 would be the maximum cost to the Council. The Council delegated authority to Councillors Worsley & Race to make the final decision on which quote was accepted and **approved** the cost as a maximum of £18,000.
  - b. To discuss and decide on kitchen design for the pavilion.  
Following a lengthy discussion; the Council **resolved** to have 2 sinks, and an oven to allow for food preparation. Appliances would be identified and agreed at a later date. The kitchen design was approved and the Clerk was instructed to approach A Squared architects to provide alternative quotes for a similar mid-range kitchen with a mid-range work top. The Council asked to explore a plastic composite worktop and due

Signed..... Date.....



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consideration is to given to Food Hygiene Regulations as this may determine work surfaces are placed in the kitchen.

11. To discuss and decide on maximum cost of filling in the ditch to keep in line with the Pavilion build.  
Quotes are yet to be received, item postponed until the next meeting.
12. To discuss and decide on ROSPA playground inspection provider.  
The Council **resolved** to change playground inspector.
13. To receive committee updates.
  - a. Leisure
    - i. To note minutes from meeting held 24<sup>th</sup> June 2019  
Minutes were noted
    - ii. To discuss and decide on request from Long Stratton Football Club  
No decision was made, the Council asked the Leisure committee to hold a site meeting to assist in envisaging what was being asked by the football club. Site meeting agreed at 5.30pm on 2<sup>nd</sup> September.
  - b. Events
    - i. To note minutes from meeting held 1<sup>st</sup> July 2019  
Minutes were noted.
  - c. Planning
    - i. To note minutes from meeting held 17<sup>th</sup> June 2019  
Minutes are were noted.
    - ii. To note the formal response to PROW consultation.  
Formal response to PROW consultation was noted.
    - iii. To note the outcome from the public enquiry held for the Orbit application  
Councillor Worsley gave a synopsis to what happened during the enquiry. The planning inspector has 14 days to award her decision.
14. To note the following meeting dates
  - a. Planning & Highways meeting – Monday 15<sup>th</sup> July 2019 at 6pm  
Apologies were given by Councillor Race for work purposes
  - b. Pavilion contract meeting – Thursday 18<sup>th</sup> July at 1.30pm  
Apologies were given by Councillor Race for work purposes
  - c. Neighbourhood Plan – Wednesday 10<sup>th</sup> July at 6pm (max 1 hour)  
This meeting was cancelled by agreement of the steering group committee.
  - d. Future of the Methodist Church – Wednesday 10<sup>th</sup> at 7.30pm
  - e. Finance and policy management – Monday 29<sup>th</sup> July at 7pm
  - f. Leisure meeting – Monday 2<sup>nd</sup> September at 6pm – please note the site meeting at 5.30pm as per 13.a.ii
  - g. Events meeting – Monday 2<sup>nd</sup> September at 7.30pm
15. AOB  
Councillor Gladding confirmed Neighbourhood Plan meeting on 18<sup>th</sup> July with Modicum Planning.  
Councillor Tompkins asked who was doing BREAM report for the Pavilion, Councillor Worsley advised A Squared had undertaken this.

Signed..... Date.....



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Maintenance issues

Manor Park Gardens pathway to Co-op there is an overgrown hedge, Clerk to contact the Library (Norfolk County Council)

Hedges throughout the village need maintaining. Clerk to contact South Norfolk District Council regarding those that are in their control.

16. Future agenda items

- a. Councillors to provide Clerk items they would like to be discussed at the next Council meeting on 9<sup>th</sup> September.

There were no agenda items offered at this time.

*With there being no further business the Chairman closed the meeting at 21:22.*

Signed..... Date.....