



## Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: [office@longstrattontowncouncil.gov.uk](mailto:office@longstrattontowncouncil.gov.uk)

Tel: 01508 530524

### Minutes of the Events Committee held on Tuesday 21<sup>st</sup> June 2022 at 7:00pm in the Town Council Office

In attendance: Councillors Judith Baker, Bob Mackenzie, Matt Pochin, Di Woodham and Louise Mundford

Becky Buck, Town Clerk,

1 member of the public

**1. To consider apologies for absence**

Councillor Lunness gave apologies due to a prior engagement, this was accepted by the Committee.

**2. To receive disclosures of interest and dispensation**

There were no disclosures of interest or dispensation received.

**3. To confirm minutes of meeting held 10<sup>th</sup> May 2022**

The minutes of the meeting held on 10<sup>th</sup> May 2022 were approved by the Committee and signed by the Chairman as a true record.

**4. To discuss and decide on items raised on Queen's Platinum Jubilee event lessons learnt 2022**

The Committee discussed the lessons learnt document at length. It was agreed that there were a few points that the Council could improve on.

- The event was badly advertised. The committee did not agree with this statement as there were numerous posters around the village, it had repeatedly been put in the Sexton's Wheel, in newsletters and on social media as well as a radio interview with Radio Norfolk. They did recognise that additional advertising would be beneficial and it was approved to get 4 banners made up for both the Christmas and Summer event with the opportunity to amend the dates annually.
- Not enough interesting stalls. The committee did not agree with this statement. The focus of the event was to be as cheap as possible and therefore the Clerk had advertised within the local community only. It was thought that the more stalls that cost money would not match with the Council's objective for the Jubilee. It was also discussed how 4 stalls withdrew last minute. The Committee recognised the comments from parishioners and as such will look to engage more craft stalls for future events.
- No fair rides. The committee did not agree with this statement. The funfair was invited however being half term week and the Jubilee it was not economically viable for the fun fair to come. It also did not fit in with the objective of the event being as cheap as possible. It was

Signed.....Date.....



## Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: [office@longstrattontowncouncil.gov.uk](mailto:office@longstrattontowncouncil.gov.uk)

Tel: 01508 530524

recognised that the funfair was coming to Stratton at the end of the month. The committee discussed what other 'attractions' could be used. It was identified that there is a local archery group. It was also discussed about whether the Brownies and Scouts would be able to earn badges by contributing to the event.

- The day was too long. The committee agreed with this comment. It was agreed that a shorter summer event with a firm start time and running order would be in place for the next summer event.

### 5. To hear from members of the public in attendance.

*The meeting was closed to allow the member of the public to speak*

The parishioner in attendance discussed with the Committee the lessons learned document. She advised that there wasn't enough to do and that additional stalls were in her opinion needed and that she could help with this in the future. She understood however the Council's objective. She said the entertainment was good but more live music would have been better. She advised of local groups that may be able to assist in the future, a gymnastics group in Mulbarton and the Arts. She expressed surprise that the local schools and brownies & scouts were not involved in the Jubilee. She also expressed an interest in being co-opted onto the committee. The member of public advised that she was also part of a choir group and would see if there was an appetite for performing at future events in Long Stratton.

*The meeting was reopened to the Committee.*

The Chairman thanked the member of public for her feedback. As discussed in item 4, additional stalls will be sourced for the next event and her assistance would be welcome. The Chairman advised that ARTS at Newton Flotman, the brownies, scouts and all local schools were invited to participate but declined to do so. He advised that 5 bands had been booked but 4 had pulled out short notice. The Clerk advised that co-option to the Committee is possible but would need to be approved by full council. It was agreed that the Clerk would email the member of the public the relevant information and she wanted to join to let the Clerk know by return of email.

### 6. To discuss and decide on event for Summer 2023

#### a. Date

It was agreed that the Council would hold a summer event on Saturday 15<sup>th</sup> July.

#### b. Attraction/s

It was agreed that classic cars, bikes and crafts would be sourced alongside along side the usual stalls that the Council run, live music and performances. It was recognised that it should be easier in 2023 as the Council would not be competing with the rest of the Country celebrating the Jubilee.

Signed.....Date.....



## Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: [office@longstrattontowncouncil.gov.uk](mailto:office@longstrattontowncouncil.gov.uk)

Tel: 01508 530524

**c. Paying for live music, if required.**

Following a lengthy discussion, the committee agreed that they would look at this on a case-by-case basis if required.

**7. To discuss and decide on purchasing event shelters any event.**

The Council agreed that they would no longer provide gazebos for stall holders. They would assess what the Council currently has and if required would look to purchase more robust 3mx3m pop up gazebos.

**8. To receive a progress update on Christmas 2022**

The Clerk advised that the stage had been booked, a brass band had been booked. The committee ratified the cost of the brass band of £150 for 1 hour. One Knight Standing has also confirmed. It was discussed that the schools would be contacted again in September. It was agreed that the event would be on the first Friday in December. The Clerk advised that there were a couple of other options for performers that the office staff would be looking to confirm asap.

**9. To discuss and decide on next steps for Christmas 2022**

The clerk advised that they would be looking at additional performers including the choir, craft stalls with the help of the member of the public. The clerk is hoping to secure funfair rides.

The Committee on behalf of the Town Council wanted to thank all staff and their families and all volunteers for the effort that was put into the Jubilee event.

*After discussing any other business, the Chairman closed the meeting at 9.02pm*

Signed.....Date.....