



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR
Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck
Email: office@longstrattontowncouncil.gov.uk
Tel: 01508 530524

MINUTES OF THE LEISURE AND PAVILION MEETING HELD ON 27TH JUNE 2023 AT 11am AT MANOR ROAD PAVILION AND PLAYING FIELDS.

In Attendance: Councillors Baker (left at 12pm), Pochin (left at 12:40), Willis, Woodham & Mackenzie

Emma Blizard, Administrative Assistant & Tom Thompson, Direct Services Officer

1. **To nominate a Chairman for leisure and pavilion committee meetings**

Councillor Pochin was nominated as Chair

2. **To review Terms of Reference**

Terms of Reference were read and agreed

3. **To consider apologies for absence**

Councillor Lunness gave apologies due to annual leave, these were accepted by the Committee.

4. **To receive disclosures of interest and dispensations**

There were no disclosures of interest or dispensation received.

5. **To inspect the playing field and discuss and decide on any courses of action if required**

a. Skate Park

Open areas of the ramps to be covered up with metal mesh panels with access section to retrieve litter and clean. To be fitted by Tom with support from Councillor Pochin.

Suggested one CCTV camera could be moved to other corner of Skatepark to cover blind spots and deter any anti-social behaviour.

b. Trees on the play area

Agreed that the trees surrounding the play area should be cut back, and any dead trees to be cut and removed where necessary.

c. Any other items.

I. Put 2 benches into play area. Situate both on side against treeline for shade and shelter from wind. One to be located between new large play equipment and swing, and other to be located at end of strip of flooring.

II. Could we put bat boxes up on site? Options to be researched.

III. Could we put up a 'No Ball Games' sign on the side of the Pavilion as this is quite a noise nuisance when meetings are taking place in the Community Room and children are kicking a football against the wall.

IV. Loose fence posts near to skatepark – football club to be informed.

6. **To sign the minutes from the previous meeting held on 10th October 2022 as a true record.**

The minutes were read and signed.

SIGNED.....

DATE.....



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

7. To discuss and decide on a youth shelter

a. Style

After reviewing several different options, the committee agreed on the Caloo 'Hangout' Youth Shelter. It is large enough to cater for 10-12 people and is 4m x 2.5m x 2.5m high.

<https://www.caloo.co.uk/wp-content/uploads/2019/04/YS107-Hangout.pdf>

b. Placement

The preferred site would be alongside the MUGA, beside the electrical box, facing the Pavilion. A new CCTV camera should be situated on the Pavilion, facing the shelter to cover activities, vandalism and damage.

8. To discuss and decide on repainting the Community room in the Pavilion

It was discussed and agreed to repaint the Community Room, and to match the current colour

9. To discuss and decide on purchasing plastic rail for community room

It was discussed and agreed that a rail should be fitted in the Community Room to limit future scuff marks.

10. To review pavilion hire against running costs.

Income and expenditure reports were reviewed and discussed.

It was agreed to keep the fees for room hire the same, and to review again at future meetings.

11. AOB (for discussion only)

- a) Clear area near kebab shop removing all fly tipped garden waste.

With there being no further business, the meeting was closed at 12:40pm

SIGNED.....

DATE.....