



Long Stratton Town Council

MINUTES OF MEETING HELD ON MONDAY 11th NOVEMBER AT 7PM AT THE METHODIST CHURCH ON MANOR ROAD OF LONG STRATTON TOWN COUNCIL

In attendance: Councillors Mark Gladding, Andrew Lansdell, Judith Baker, Matt Pochin, Mark Bambridge, Kelly Lunness & Edward Earp

Members of the Public, District Councillor Josh Worley

Becky Buck (Clerk).

1. To receive apologies for absence
Councillors Worsley, Woodham, Mortimer due to prior arrangements, these were accepted by the Council. Councillor Tompkins offered his resignation. In the absence of the Chairman, the vice-chairman chaired this meeting.
2. To receive disclosures of interest and dispensation
There were no disclosures of interest or dispensation
3. To discuss and decide on co-option for any interested members of the public
It was proposed and seconded and unanimously agreed for Jill Callaghan to be co-opted to the Council. Ms Callaghan signed the Declaration of Acceptance of Office for a co-opted member in front of Council and Clerk and joined the meeting as a Long Stratton Town Councillor.
4. To allow members of the public and district and county councillors to speak - max 15 Minutes
District Councillor Worley – Special council meeting this morning to discuss whether South Norfolk District Council remain part of the business rates pool which they have agreed. The Secretary of State from MHCLG asked every council to pass a motion to adopt the International Holocaust Remembrance Association's definition of Anti-Semitism. This was passed unanimously. Lorne Green PCC and Commander for South Norfolk had a meeting with Cllr Worley regarding best practice for Councillors. South Norfolk is still one of the safest places in the Country, there are more police on the streets in the last 3 years and ASB is down which is positive. Everyone is encouraged to report all crimes regardless of size. Signs on the Co-op carpark, pharmacy end is Council owned and there is no time restriction, signs will be removed in due course. Site specific local plan needs to be reviewed, this has been delayed but it is expected to be by early 2020. Hempnall roundabout opening should have been today but has been cancelled due to PURDAH.

Apologies from County Councillor Thomas, email was received and read out advising of the following. Budget consultations for County and Norfolk fire are in progress should anyone wish to comment. Parish Partnership bid closure date is early December. Churchfield traffic calming measure planters have now been approved.

Member of the public asked what is occurring with the Methodist Church, the Clerk provided a synopsis and advised she would put in writing for the member of public.

5. To approve the minutes of the meeting held on 14th October 2019
Minutes for the meeting from the meeting held on 14th October 2019 were signed as a true record by the Chairman.
6. To consider any items arising from the minutes of 14th October 2019
There were no matters arising
7. To discuss and decide on Sotham's quote for lighting columns on the playing field as part of the Pavilion project.
Following a discussion, it was proposed, seconded and unanimously agreed to approve the quote.

SignedDate.....



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8. To discuss and decide on the good news story written by Councillor Tompkins and Councillor Worsley
Following a lengthy discussion, it was proposed, seconded and unanimously agreed to approve the good news story up until the end of the section 'Want to know more' .
9. Financial and Governance items
 - a. To review income and expenditure since the last meeting and consider the authorisation of payments
Income and expenditure since the last meeting was noted by the Council.
 - b. To note internal auditor visit on 15th November 2019
The internal auditor visit was noted by the Council
10. To consider correspondence received
 - a. Digging up Norfolk – Councillor John Pennell
This was noted by the Council
11. To discuss and decide on Methodist Church
 - a. To note outcome from Councillor Thomas's enquiry regarding business rates.
The situation regarding business rates was noted.
 - b. To receive a report from the Clerk relating to the Councils position with the Methodist Church.
The Clerk gave the Council a synopsis of the finances and on how the sale was progressing. The Council agreed to waiting to make any final decision until a full picture is known.
12. To receive committee updates.
 - a. Leisure & Pavilion
 - i. To receive an update following the Contract meeting held on 17th October
Councillor Gladding gave an update on the Pavilion. There was a query regarding bringing the kitchen units forward slightly to accommodate the waste pipe from the hand washing basin as kitchen units have a false back. The Clerk advised that she'd enquire.
 - b. Events
 - i. To note the minutes from meeting held 4th November 2019
The minutes from the events meeting were noted.
 - c. Planning
 - i. To note the minutes from the meeting held on the 21st October
The minutes from the planning meeting were noted.
 - ii. To discuss and decide on application for Parish Partnership 2020
The Council resolved to apply to the Parish Partnership for a bus shelter.
 - iii. To discuss and decide on provider for bus shelters based on quotations received.
It was proposed, seconded and resolved to ask Westcostec to supply a bus shelter.
 - iv. To discuss and decide on asking land registry who owns the piece of land on Bayspole Road for possible Council adoption
It was resolved to ask Spire solicitors to enquire over land ownership in a registry search.
 - v. To receive data from the SAM2 machine
SAM2 data was noted.

SignedDate.....



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13. To note the following meeting dates
 - a. Planning & Highways meeting – Monday 18th November 2019 at 6pm
 - b. Pavilion contract meeting – Thursday 21st November at 1.30pm
 - c. Finance and policy management – Monday 25th November at 7pm – JB to attend
 - d. Events meeting – Monday 18th November at 7pm.
 - e. Ordinary meeting – 9th December 2019 , Councillor Baker offered apologies due to annual leave.

14. To receive future agenda items.
Boxing club
Committee members

To close the meeting to the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information

15. To receive verbal reports on the following appraisals
 - a. Groundsman
The Clerk gave a synopsis of the appraisal.
 - b. Admin Assistant
The Chairman gave a synopsis of the appraisal
16. To discuss and decide on recommendations as a result of appraisals for
 - a. Groundsman
It was agreed that recommendations would be given to the finance committee.
 - b. Admin Assistant
It was agreed that the recommendations would be given to the finance committee
17. To appoint a note taker whilst the Clerk leaves the meeting
The Chairman proposed no note taker was required as a verbal update was to be given only with recommendations given to the finance committee, this was agreed by Council. The Clerk left the meeting.
18. To receive a verbal report on the Clerks appraisal
The Chairman gave a synopsis of the Clerks appraisal.
19. To discuss and decide on recommendations as a result of the Clerks appraisal.
It was agreed recommendations would be provided to the finance committee.

With their being no further business the Chairman closed the meeting at 8:35pm.

SignedDate.....