



Long Stratton Town Council

MINUTES OF MEETING HELD ON 14th DECEMBER 2020 @ 7pm ON ZOOM and IN THE PAVILION

In attendance: Councillors Kevin Worsley (Chairman) (7.20pm) , Mark Gladding (Vice Chair), Judith Baker, Mathew Pochin, Jill Callaghan, Susan Smith, Eddie Earp, Mark Bambridge, Andrew Lansdell, Diane Woodham, Kelly Lunness, Louise Mundford, Bob Mackenzie.

Becky Buck (Town Clerk & RFO)

1. To receive apologies for absence

There were no apologies of absence received.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensation received.

3. To allow members of the public and district and county councillors to speak - max 15 minutes

County Councillor Thomas & District Councillors Thomas and Worley gave their apologies.

4. To approve the minutes of the meeting held on 9th November 2020

The minutes of the meeting held on the 9th November 2020 were approved as a true record. The Chairman will sign the minutes at the next available opportunity.

5. Finance & Governance

- a. To review income and expenditure of payments and consider the authorisation of payments

All payments and income were noted and approved by the Council.

- b. To note the tax base and the precept for 2021/22 based on the approved 5% rise.

The final tax base figures had not been received from South Norfolk District Council and as such this item was postponed to January's meeting.

- c. To note external audit report.

The external audit report was noted by the Council.

6. To discuss and decide on Committee members

The Council reviewed the committee members, a record of committee members will be attached to these minutes.

7. To discuss and decide on Neighbourhood Plan progressing to Regulation 16

The Council resolved to progress to Regulation 16.



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8. To discuss and decide on locum Clerk to cover Clerks expected absence.

The Clerk advised due to an operation she will be unavailable for up to 12 weeks. The Council resolved to get a locum clerk for 12 hour per week to cover essential work. The Council resolved to cancel February's meeting to minimise the amount of work required.

9. To discuss and decide on January's meeting date.

Due to the Clerk self-isolating from 10th January, the Council resolved to move January's ordinary meeting to the 4th January.

10. To note calendar of meetings for 2021 (to be tabled)

The calendar of meetings was tabled and reviewed, it is subject to change in line, the Clerk will print and circulate to all members.

11. To discuss and decide on defibrillators for

- a. The phone box on Flowerpot Lane/ Manor Road junction
- b. The Pavilion

Following a lengthy discussion; the Council was unable to decide. It was requested that more information was provided and to invite one of the organisations to January's meeting.

12. To discuss and decide on who will be volunteering for the Christmas event on 18th December 2020 at 4.30pm

Council members volunteered to help at the Christmas event.

13. To discuss and decide on liaising with Tasburgh Parish Council regarding a cycling route.

Following a lengthy discussion; the Council supported the idea of a cycle route however due to the Clerks absence it was agreed that the Council were unable to support it at this time. It was also discussed that a cycle path from Diss to Norwich would be preferable. The Clerk to contact Tasburgh Parish Council and suggest that later in the year would be a better time to start initial discussions.

14. To receive committee updates

- a. Finance and Policy Management (including HR)
 - i. The minutes of the meeting were noted by the Council
 - ii. To discuss and decide on recommendations from the Finance Committee

The Council resolved to move £3300 into ear marked reserves from the 2021-2022 budget to support the Clerk further education in 2022-2023.



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15. To note the following meeting dates

- a. Planning & Highways – December 15th at 6pm

Meeting date was noted.

16. To receive future agenda items for January's meeting 2021

Defibrillators

Tax base and precept based on 5% approved rise.

With there being no further business the Chairman closed the meeting at 9.15pm.