



Long Stratton Parish Council

The Street, Long Stratton, Norwich NR15 2AH

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Parish Council meeting which is to be held on Monday 11th February at 7pm at the Methodist Church, Manor Road.

1. To consider apologies for absence
2. To receive disclosures of interest and dispensations
3. To approve the minutes of the meeting held on 14 January 2019
4. To consider any items arising from the minutes
5. To allow members of public to put themselves forward for co-option
6. **To dismiss members of the public and press to close the meeting for matters relating to staff and Councillors.**
7. To discuss and decide on any members of public willing to be considered for co-option.
8. To reopen the meeting to members of public and press
9. To allow members of the public and district and county councillors to speak - max 20 Minutes
10. Financial and Governance items
 - a. To review income and expenditure since the last meeting and consider the authorisation of payments
 - b. To discuss and decide purchase of the rented container on the playing field.
 - c. Annual legal service provided by Andrew Carrier costing £400 +VAT
 - d. To approve Arboropro to carry out maintenance to the top of the hedges to the cost of £1350 +VAT
 - e. To discuss and decide on hire fee for Long Stratton Football Club 2018/19
 - f. To discuss and decide on grant application from Long Stratton Village Hall
11. To consider correspondence received
 - a. 2 letters regarding the Central toilets
 - i. To discuss and decide on running a partition and formally complaining to South Norfolk District Council regarding the planning decision made.
 - b. Email from South Norfolk District Council regarding office bin
 - c. Email from parishioner regarding dogs on the playing field
 - d. Email from Andrew Proctor, Leader: Briefing on proposed early childhood and family service
12. To discuss and decide on where to place the benches secured.
13. To discuss and decide on a reduced hire fee for Russell's Circus as per email received.
14. To discuss and decide on the following
 - a. Rent for the Bowls Club to commence 1 April 2019
 - b. To start a conversation regarding a lease agreement for the Bowls Club drawn up by Solicitors
15. To discuss and decide on request from Long Stratton Football Club
16. To discuss and decide on the legal agreement drawn up by Andrew Carrier between Long Stratton Council and Long Stratton Football Club.
17. To discuss and decide on applying for Local Government Award Scheme
18. To discuss and decide on putting on a Christmas event for the community
19. To discuss and decide on an LED light for street light replacements
 - a. As a repair
 - b. As a roll out programme
20. To receive committee updates.
 - a. Neighbourhood Plan Steering group
 - i. To discuss and decide on a feasibility study for a swimming pool

- b. Pavilion
- c. Finance
 - i. To review the minutes from the finance committee meeting
 - ii. To review expenditure to date as reviewed by the finance committee
 - iii. To discuss and decide on the recommendations from the finance meeting
 - 1. Amending EMR reserves, removing £3,000 from playing fields and placing in a new category Noticeboards.
 - 2. Amending Financial Regulations to the wording detailed in the financial regulations
 - d. Leisure – no update to provide
- 21. To note the following meeting dates
 - a. Planning meeting – TBC
 - i. Discuss and decide on a date for the next planning meeting
 - b. Leisure committee – 21st February at 11am
 - c. Pavilion committee – 25th February at 6pm
 - d. Events meeting – March 4th at 7pm
- 22. AOB
- 23. To dismiss members of the public and press to close the meeting for matters relating to staff and Councillors.
- 24. To discuss and decide on resource for the Council
- 25. To discuss and decide on the Clerk’s contract – required by Councillors Adcock & Worsley