



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

Minutes of the Events Committee held on Monday 10th October 2022 at 7:00pm in the Town Council Office

In attendance: Councillors Kelly Lunness, Judith Baker, Bob Mackenzie, Di Woodham and Louise Mundford

Emma Blizard, Administrative Assistant,

1. To consider apologies for absence

No apologies received

2. To receive disclosures of interest and dispensation

There were no disclosures of interest or dispensation received.

3. To confirm minutes of meeting held 21st June 2022

The minutes of the meeting held on 21st June 2022 were approved by the Committee and signed by the Chairman as a true record.

4. To discuss and decide on the summer event 2023

a. Do we stay with the original date?

The committee agreed that we should do something to mark/celebrate the Kings Coronation - but hold it the day after, so that everyone can celebrate with their families at home on the day of the Coronation.

If the proposed date of the Coronation is Saturday 3rd June 2023, then we propose to hold our event on Sunday 4th June 2023

b. Do we hold a second event for the King's coronation when the date is announced?

No, just hold one summer event for the Coronation

c. What does the Council want to consider doing for the King's coronation?

There were several ideas discussed for the event, but the committee would like to put the suggestions to the community for consideration – in response to suggestions made by the community about the Queens Jubilee event and what would have been better.

Ideas discussed were:

1. Street Party at the playing field – bring own food
 2. Street Party at the playing field – bring food to share (any unopened food leftover to go the local foodbank)
 3. Street parties around the town within neighbourhoods
- This was discussed as being too difficult to manage with road closures being required

Signed.....Date.....



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4. Picnic in the park – bring own food
5. Have a funfair on the playing field

- Can we do a Facebook poll and advertise options in the Sextons Wheel or Newsletter?
- Can we contact Brownies/Scouts for support with delivering event?

5. To discuss and decide on purchasing additional gazebos.

The committee decided that it would be a false economy to buy cheaper replacement gazebos and that more expensive heavy-duty varieties would be a better option for the long term.

1. Admin to find out how many gazebos we currently have and how many are required for the upcoming Christmas event as well as future summer events.
2. Admin to research and provide details and costs of 3mx3m and 3mx6m gazebos by email to the committee for consideration rather than waiting for next meeting.
3. Admin to look for local retailers so that Councillors can visit and look at the quality before committing to purchase.
4. Admin to research the costs of short-term hiring options as an alternative

It was suggested that pulley straps could be used over the top of any gazebos that we use in the future to help tie them down and keep them secure in wind and wild weather.

6. To receive a progress update on Christmas 2022

a. Items booked

Funfair
Brass band – playing for 1 hour at 5pm (£150)
Trailer
Santa will be coming
Brunch bar

b. Running order

4pm – school choir (Councillor Mundford to liaise with the school)
4.30pm – welcome from the chairman – or nominated person
4.45pm – light switch on and grotto opens
5pm – brass band
6.15pm – TBC
7pm – TBC

c. Stalls secured

Women's Institute
Tombola
Bar
The Wednesday Club

Signed.....Date.....



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7. To discuss and decide on next steps for Christmas 2022

1. Is the Community choir coming?
2. Can we approach local café/restaurant/takeaway businesses to open during the time of the event: Huggers, Chicken Planet, Oh My Cod etc
3. Need to approach the travelling coffee caravan as were at the event last year
4. Are we having a raffle? If prizes are drawn at a certain time people may be inclined to stay
5. Councillor Mundford to ask some singers if they would like to perform at the event
6. Can we aim to get better prizes for the tombola? Approach local businesses for support
7. Councillor Mackenzie has a reindeer costume available for the event
8. In consideration of having reindeer – it was discussed that there is a handwash basin at the Fire Station, and outside running water is available on site
9. Contact local businesses that would like to have stalls e.g Vintage Horse Box
10. Mulled wine is a good option
11. Councillor Mundford will ask if the Guides would like to be involved
12. Should we contact the high school to see if any children would like to perform as their open day had lots of children performing
13. Car parks need to be secured. Who owns which part of the car park area?
14. Could we get some carol singers?

8. Any other business

1. Remembrance Day
 - We have 1 wreath, but do we need smaller wreaths to lay at the foot of the 'Tommys'?
 - Can we get recyclable wreaths?
 - The 'Tommys' to be put out in the last week of October
 - Can we purchase some lamppost poppies? Happy to spend £50 on 10 for the A140
 - Could we put the local soldier names on them?
 - Could we run a piece in the Newsletter to commemorate the local fallen soldiers?
 - Need to purchase a poppy flag for the flagpole
2. Christmas trees
 - Have we purchased the Christmas trees yet?
 - Will need a source of power for the tree on The Plain
3. Flagpole
 - The flagpole has been authorised by Norfolk County Council, so can be erected on The Plain, at the corner of Star Lane.

After discussing any other business, the Chairman closed the meeting at 7.55pm

Signed.....Date.....