



Long Stratton Parish Council

MINUTES OF MEETING HELD ON MONDAY 8th APRIL AT 7PM AT THE METHODIST CHURCH OF LONG STRATTON PARISH COUNCIL

In attendance: Councillors Steve Adcock, Caroline Francis, Andrew Lansdell, Diane Woodham, Judith Baker, Matt Pochin, Ian Mortimer, Richard Tompkins & Robert Mackenzie.

Members of the Public, District Councillor Fulcher, County Councillor Alison Thomas

Becky Buck (Clerk).

1. To consider apologies for absence
Councillor K. Worsley gave apologies for health reasons and Councillor Race gave apologies for work purposes these were accepted by the Council.
2. To receive disclosures of interest and dispensations
There were no disclosures of interest or dispensations.
3. To suspend the meeting to allow 'information sharing only' discussion with Orbit Homes regarding the potential use of the open space available if they are successful in their planning appeal
David Jones from Orbit stated that they are aware of objections to the proposal but keen that if Orbit are successful in their planning enquiry that Long Stratton gets what is needed for the community. Plans were shown – 1.5 hectares of space. Small play area in the development area so unlikely to have a small play area as part of the open space. Originally tennis courts and army assault course were in place. The Clerk reminded all those present that this item was a discussion only to have questions answered to allow an informative decision to be made at Mays meeting. Questions and queries raised were
 - a. Will building be allowed on the open space for changing rooms to support football for example?
 - b. Is the open space suitable for a training ground for youth 5 a side, 7 a side, 9 a side?
 - c. Is highway access appropriate for a training ground?
 - d. Could the land be left as a structured conservation area?
 - e. Suitable for dog walkers, could a hard standing pathway be placed around the open space to allow for runners, children with mobility apparatus such as bikes, disabled access – mobility scooters?
 - f. Instead of tennis courts could the existing MUGA on the playing fields be re-levelled and re-surfaced to provide not just tennis courts but football, basket ball and other sports.
 - g. Connectivity to Haytons Lane – can this be pursued with Norfolk County Council

Plans will be re-developed with a more blank canvas, questions will be answered to the Clerk and information provided for Mays meeting. Thanks was given to David for attending.

4. To allow members of the public and district and county councillors to speak - max 20 Minutes
County Councillor Thomas gave thanks to Parish Councillors who have served this term. Congratulations was given to those that have decided to continue. County Council are changing governance management moving back to a cabinet system. Advantages to this is an efficient decision-making system, this will not impact residents. As Chairman of the restorative approach board they are looking at how the complaints process is dealt with at County, can they be handled more efficiently? Pilot scheme will be looking at enquiries from 1 area to see what improvements can be made.

Signed..... Date.....



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Hempnall crossroads planning conditions pre commencement that need to be discharged looking to be back on-site mid-end May. Still waiting for the major road network funding announcement regarding funding for the proposed bypass.

District Councillor Fulcher reiterated Councillor Thomas sentiments giving thanks to Parish Councillors for their support. It was recognised that becoming a Town Council in May means that the Council could do with full membership. Passing comment that the proposed bypass plans were at the Neighbourhood Plan consultation however Councillor Fulcher had been advised by an officer at Norfolk County Council that the plans were not for public dissemination therefore the Neighbourhood Plan committee may need to check to see if the plans can be used for future consultation. A request was made not to interfere with the democratic process and Councillor Fulcher's right to display election material.

County Councillor Thomas introduced Josh Worley who is running for District Councillor in the upcoming elections. The Clerk introduced Mark Gladding who was elected unopposed to become a councillor for Long Stratton Council from May 2019.

5. To approve the minutes of the meeting held on 11 March 2019
The minutes of the meeting held 11 March 2019 were signed as a true record by the Chairman.
6. To consider any items arising from the minutes
The clerk advised that the street lights in Lime Tree Avenue still belong to the developer, they had been reported. The question was raised as to what was happening with the lights as part of the Orbit application should they be successful, the clerk to enquire with Orbit.
7. Financial and Governance items
 - a. To review income and expenditure since the last meeting and consider the authorisation of payments
These were noted and payments authorised.
 - b. To authorise regular payments to suppliers and staff.
The clerk produced a list of regular suppliers and the payments made to these suppliers. The Council approved all expenditure to those suppliers for the reasons detailed for 2019-2020. Clerk to place on the website for full financial transparency.
8. To consider correspondence received
 - a. Adnams Community Trust report
Noted
 - b. Merchant Navy Day
Noted
 - c. Village Hall AGM
Noted – was mentioned that a few Councillors were not available to attend.
9. To discuss and decide on a course of action regarding the bollards on the traffic calming measure on Churchfields.
It was discussed that the bollards on the traffic calming measure are regularly damaged leaving the area unsightly and unsafe. It was advised that this was a concern of the Council approx. 18 months ago and a request was made to remove the bollards and place large concrete planters on the traffic calming measure so to prevent inappropriate parking once the bollards were removed. This was declined by Norfolk County Council and the bollards were left in place.

Signed..... Date.....



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It was suggested that the Council request the bollards be removed and ask for road line marking to prevent inappropriate parking. The Clerk advised that this was not the Parish Councils jurisdiction and as such can only ask to explore the options with the Highways department. It was proposed and seconded that the Clerk make contact with the Highways officer at Norfolk County Council. Councillors Thomas and Fulcher requested to be copied into the communication.

10. To discuss and decide on amendments to standing orders
The clerk advised the Council on why amendments had been carried out, members requested that this item be postponed until the next meeting to allow time for a proper review by Councillors, this was unanimously agreed, item postponed until May's meeting.
11. To discuss and decide on delegating approval for street light repairs and replacements to the Clerk.
As the Council had already resolved which LED light they would like all replacements to be changed too at a known cost, the Council were happy to delegate authorisation of street light repairs to the Clerk, this was proposed and seconded and passed unanimously.
12. To receive a verbal report on progress with the central toilets – information only
The Clerk gave a verbal update, she urged all councillors to review the Heads of Terms to ensure that their questions were answered in time to make an informative decision at May's meeting. This will ensure that a decision can be made by 31st May which is the deadline set by South Norfolk District Council.
13. To ratify football club lease agreement.
The amendments to the agreement which had been previously circulated were noted; it was proposed and seconded to ratify the lease agreement for Long Stratton Football Club.
14. To ratify Clerk and Chairman's decisions to underwrite the cost of the pavilion
It was proposed and seconded that the Council having been kept fully informed of events leading up to, during and after, and the reasons as to why emergency action had to be taken by the Chairman and Clerk; ratify the decision to underwrite the cost of the Pavilion to cover the funding that South Norfolk District Council had previously agreed to. This was unanimously agreed.
15. To discuss and decide alterations to the playing field in response to request from Long Stratton Football Club
Following a lengthy discussion; it was proposed, seconded and resolved to allow Long Stratton Football Club to put a permanent barrier around the existing hard standing pathway that circumferences the school and playground. It will all be done to the cost of Long Stratton Football Club and must be carried out to a professional standard. The Clerk will write to the football club confirming the Councils decision.
16. To receive committee updates.
 - a. Neighbourhood Plan Steering group
 - i. To receive draft copy of the plan
All Councillors were given a copy of the latest plan, the clerk advised that the plan will now be uploaded to the website.
 - ii. To receive consultation feedback
Councillor Adcock gave an update on the consultations that have been taking place.
 - b. Pavilion
 - i. To note the project starts April 8th2019
This was noted, the clerk reminded all present that the car park would be closed, pedestrian access only – this was to be communicated with notices on the car park and on social media.

Signed..... Date.....



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c. Events

- i. To note the minutes from the meeting.
The minutes were noted.
- ii. To discuss and decide on any recommendations arisen from the events meeting
There were no recommendations to be discussed.

17. To note the following meeting dates

- a. Planning meeting – 15 April 2019 at 6pm
With there being no planning applications this meeting was cancelled.
- b. Finance meeting – 29th April 2019 at 7pm
Noted.

18. AOB

- a. To note compulsory whole Council training will be held on Tuesday 4th June at 7pm in the Parish Council Office.
This date was changed to July 2nd at 7pm to maximise compulsory attendance.

The Clerk advised that the Groundsman was currently 12% ahead on his course and was course supervisor was very satisfied with the quality of work.

Thanks was given to Councillors Francis and Adcock for their time and dedication to the Council as they had chosen not to enter another term with Long Stratton Council.

19. To dismiss members of the public and press to close the meeting for matters relating to staff and Councillors.
Members of the public left the meeting.
20. To discuss and decide on the Clerk's contract – required by Councillors Adcock & Worsley
The Clerk left the meeting while a discussion took place.
The Clerk was invited back to the meeting room and was advised that no decision was made, the item was postponed until Junes meeting.

With there being no further business to discuss the Chairman closed the meeting at 20.43

Signed..... Date.....