



Long Stratton Town Council

MINUTES OF FULL COUNCIL MEETING HELD ON 11th MARCH 2024 @ 7pm IN THE COMMUNITY PAVILION ROOM

In attendance: Councillors, Judith Baker, Kelly Lunness, Louise Mundford (19:55), Helen Dickerson, Katrina Thompson, Diane Woodham, Justin Harris, Florence Morimont, Susan Smith, Andrew Lansdell and David Willis

County Councillor Alison Thomas

11 Members of the Public

Clerk Becky Buck

1. To receive apologies for absence

Councillors Pochin and Ciora gave apologies for absence due to ill health, these were accepted by the Council.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensations received.

3. To allow members of the public and district and county councillors to speak - max 20 Minutes

County Councillor Alison Thomas reported the following. As part of her member budget Councillor Thomas advised that she could purchase 20 flood fences to be used by 4 parishes, Saxlingham, Shotesham, Tasburgh and Long Stratton. Councillor Thomas asked if Long Stratton would be prepared to purchase all the flood fences for distribution to the parishes. Following the recent flooding Long Stratton has been highlighted with Norfolk Fire and Rescue as a flooding hot spot despite Norfolk Fire and Rescue not having a legal responsibility to do so.

Members of the public raised concerns about the recent flooding and what can be done to prevent future flooding. The Council informed the members of the public that the Town Council had no powers to prevent future flooding however the Town Council is committed to working with Local Lead Flood Authority and other agencies to understand the reason for the flooding and putting in measures to prevent flooding in the future. The Clerk advised that a walk round Long Stratton was being organised. Members of the public asked if they could attend. A spokesperson for members of the public was nominated and the Clerk advised that she would liaise with him for the walk round which is to be confirmed.



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4. To approve the minutes of the meeting held on 12th February 2024

The minutes of the meeting held on 12th February 2024 were approved by Council and signed by the Chairman with the following omission, removing Councillor Smith as a member of the events committee.

5. To note the Clerks report.

The Clerks report was noted by the Council.

6. Finance and Governance

a. To note and authorise income and expenditure through Unity Trust Bank since 12th February 2024

Income and expenditure was approved and noted by the Council and the Chairman signed the payment list as a true record.

b. To note all credit card payments since 12th February 2024

Credit card payments were noted by the Council and the Chairman signed the payment list as a true record.

7. To discuss and decide on purchasing flood defence barriers.

The Council approved purchasing 20 barriers for £4000 on behalf of Long Stratton Town Council and surrounding parishes. The purchase will be reimbursed by the County Councillor Alison Thomas's highway budget.

8. To receive a verbal update on 1800 home and development.

The Clerk informed the Council that Norfolk Homes and Land are able to build 638 units on the west and east side of the proposed development using fallow land to mitigate Nutrient Neutrality. Once the housing target is met, further mitigation would need to be in place.

9. Big litter pick

a. For Council to run an event

Following a lengthy discussion; it was agreed that the Council would run an event. The Clerk will circulate proposed dates.

b. To invite village groups to run an event.

It was agreed to publicise the event to groups in the village and on social media and the Council's website.



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10. To discuss and decide on these annual policies due by 31 March 2024

a. Financial Regulations

This policy was approved by Council with the agreement that certain information is to be redacted.

b. Data Protection Privacy Notice

This policy was approved by the Council.

c. Investment

This policy was approved by the Council.

d. Reserves

This policy was approved by the Council.

11. To note minutes from the following committee meetings.

a. Events

A verbal update was provided by the Clerk.

b. Staffing

The minutes were noted, the Clerk gave a summary of appraisals.

12. To note the upcoming meeting dates

a. Planning, 18th March @ 6pm

This was noted by Council.

b. Action Group, 18th March @ 7pm

This was noted by Council.

c. Full Council, 8th April @ 7pm

This was noted by Council.

d. Finance, 15th April @ 7pm

This was noted by Council.

13. AOB (not for discussion)

The hedge on Manor Park Gardens was raised. The Clerk advised that this had been reported to Highways.

The light on the carpark not working was raised. The Clerk advised this had been reported to the street light contractor.



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Date for the Annual Parish Meeting was raised, the Council suggested that the date be in May as per previous Annual Parish Meetings.

14. To close the meeting to public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)

Members of the public in attendance was asked to leave.

15. Staffing committee recommendations.

Following a discussion; staffing committee recommendations were approved by full Council to be implemented from 1st April.

With there being no further business, the Chairman closed the meeting at 20:44