



Long Stratton Town Council

The Street, Long Stratton, NR15 2AH Telephone 01508 530524

Chairman: Mr Kevin Worlsey. Clerk: Mrs R Buck

Members of the Finance and Policy Management Committee are summoned to attend a Finance and Policy Management Committee meeting which is to be held on Monday 7 October 2019 at 7pm at the Town Council Office.

AGENDA AND NOTICE OF MEETING

1. To consider apologies for absence
2. To receive disclosures of interest and dispensations
3. To confirm the minutes of the previous Finance and Policy Management Committee meeting held 29 July & 29 August 2019
4. Finance.
 - a. To review ear- marked reserves for 2019/20 for recommendation to full Council
 - b. To review bank statements to confirm accuracy to the Parish Council.
 - c. To confirm bank reconciliations
 - d. To review and note the budget control report
 - e. To review and note overall expenditure and income
5. To note the External Audit report
6. To discuss and decide on the following
 - a. Continuance with the Utility Warehouse cash back card
 - b. Continuance with the Corporate credit card
 - c. A limited credit card for the Groundsman
 - i. A set limit for the groundsman
 - d. Opening of a new bank account that provides a debit card
7. To discuss and decide on grant application from community group in the village.
8. To review, discuss and decide on financial recommendations for any existing and future projects within Long Stratton
 - a. Christmas event
 - b. SALIX Street light project
 - c. Toilets
 - d. Pavilion
 - e. Methodist Church
 - f. Future projects
9. To review legal agreement for Community pavilion finance from South Norfolk District Council
10. To discuss and decide on Clerks attendance to SLCC practitioners conference
11. To discuss and decide on earmarking finance for Community Governance Course.
12. To discuss and decide on a second member for Clerks appraisal (if applicable)
13. AOB – for information purposes only
 - a. Correspondence from BBT advising of an increase of printing costs.

Circulation list: Cllrs Worsley, Gladding, Tompkins, Mackenzie & Pochin