



# Long Stratton Town Council

## MINUTES OF MEETING HELD ON 13<sup>th</sup> SEPTEMBER 2021 @ 7pm IN THE COMMUNITY ROOM, PAVILION

**In attendance: Councillors Judith Baker, Mathew Pochin, Mark Bambridge, Diane Woodham, Kelly Lunness, Andrew Lansdell, Louise Mundford & Robert Mackenzie**

District and County Councillor Alison Thomas

8 Members of the Public

In the absence of the Chairman, the Clerk requested the Council nominate a member to Chair the meeting. Councillor Lunness was proposed and seconded and agreed to Chair this meeting.

1. To note resignations of Jill Callaghan & Mark Gladding  
The Council noted the resignations. It was noted that Eddie Earp had also resigned for health reasons.
  - a. To appoint a Vice-Chairman  
The Council proposed and seconded Councillor Lunness as Vice-Chair, this was approved unanimously.
2. To receive applicants for co-option  
There were no applicants to consider for co-option
3. To receive apologies for absence  
Councillor Smith gave apologies due to annual leave, these were accepted by the Council.
4. To receive disclosures of interest and dispensation  
Councillor Bambridge declared an interest in items, 13, 20 and 24a, i & ii.
5. To allow members of the public and district and county councillors to speak  
Members of the public expressed their disappointment at the Leisure meeting held 27<sup>th</sup> July 2021 not being quorate and as such no decisions could be made. Reasons were given by the Clerk as to why the meeting was not quorate and she advised of the emergency decision to cut the area back on grounds of Health & Safety until it could be further discussed on agenda item 8. The Council listened to the comments made by parishioners and advised that they would be consulted with any further plans.

A representative from Long Stratton Bowls Club advised the Council that they had access to the bowls club down the side of the Pavilion since 1971.

District Councillor Thomas gave apologies for District Councillor Worley due to a conflicting engagement. Councillor Thomas reported the following, South Norfolk District Council had approved the Norfolk Flood

Signed by the Chairman

Date



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Strategy Alliance, Councillor Thomas had asked the question at County level regarding doing what is needed as some of the issues that caused the flooding still haven't been dealt with.

Complaints regarding re-surfacing of St Michaels Road have been noted and a Highways engineer will be investigating.

County Council, a steering group has been formed to see through the bypass construction phase. There is scrutiny over primary health services, GP's, dentistry. There has been some concern regarding the delays in breast cancer referral.

A parishioner asked how they could contact Town Councillors as there were no contact details for them on the website. The Clerk advised that contact was made through the Council office.

6. To approve the minutes of the meeting held on 19<sup>th</sup> July 2021  
The minutes of the meeting held on 19<sup>th</sup> July 2021 were signed as a true record.
7. To consider any items arising from the minutes of 19<sup>th</sup> July 2021  
There were no matters arising from the meeting held 19<sup>th</sup> July 2021.
8. To discuss and decide on the strip of land on footpath 12 to the rear of South Norfolk precinct  
Following a lengthy discussion, it was agreed to form a working party consisting of Councillors Mackenzie and Lunness and residents of Queens Court. Councillor Mackenzie will lead the working group.
9. Financial and Governance items
  - a. To approve and note receipts and payments since 19<sup>th</sup> July 2021  
Payments totalling £42,618.13 were noted and approved for payment.
  - b. To discuss and decide quote for replacing MUGA lights with LED's  
The quote received was noted, the Council asked that it be an agenda item for October when additional quotes are received.
10. To discuss and decide on the Clerk working with the Norfolk Flood Strategy Alliance (NFSA) to build a solid community emergency plan.  
The Council approved the Clerk to work with NFSA which includes a training day to build a solid community emergency plan.
11. To discuss and decide on trimming down the bush on the plain  
The council agreed to prune the bush in October.
12. To discuss and decide on replacing the community noticeboard on the playing field



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The Council approved a new community noticeboard, Clerk to source.

13. To discuss and decide on purchasing the container from LSFC for £3000 + placement  
The Council approved to purchase the container from LSFC for £3000 + placement.
14. To discuss and decide on electricity supplier for pavilion and floodlights  
Following a lengthy discussion; it was agreed to switch supplier through Unity Aid, a broker affiliated with National Association of Local Council.
15. To discuss and decide on Long Stratton Bowls Club using the side of the pavilion  
It was established that Long Stratton Bowls Club had right of access to the side of the Pavilion to access the bowls club. It was agreed the emergency exit sign would be removed.
16. To discuss and decide on response to hybrid application for 1800 homes and bypass  
Following a lengthy discussion, it was agreed the response from Nupremis on behalf of the Town Council would be sent to South Norfolk District Council.
17. To discuss and decide on parish partnership bid for 2022-23  
It was approved to apply for 20mph school signs for Manor Road.
18. To discuss and decide on dog poo bin initiative  
Following a lengthy discussion, the Council approved the letter to be sent to the portfolio holder for dog bins and for the QR codes to be produced for maintenance.
19. To discuss and decide on finger posts for the pavilion  
The Council approved the proposal for finger posts to be placed on Flowerpot Lane and Swan Lane, the Clerk to contact Highways regarding getting them installed.
20. To discuss and decide on a cabinet for LSFC trophies in the entrance to the pavilion  
It was approved for LSFC to install a trophy cabinet at their expense in the entrance to the pavilion.
21. To discuss and decide moving the BT box to house a defibrillator on the south side of Long Stratton  
Following a lengthy discussion; it was agreed that a defibrillator on the south side of Long Stratton was a good idea, however removing the BT box was not practical as it would make the junction incredibly dark and the Council would have to consider putting in a street light which is expensive. It was discussed and agreed for the Clerk to contact the police station on the A140 to see if they would agree to a defibrillator on their building at the expense of the Council.
22. To discuss and decide in participating in the Big South Norfolk Litter Pick



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Following a lengthy discussion; the Clerk was asked to contact South Norfolk District Council to ask when they were litter picking the community as per their cleaning schedule.

23. To discuss and decide on pavilion charges for the community room

It was agreed that corporate bookings would be charged at £15 per hour, all other bookings would be £12.50 per hour. Block bookings for parties etc will be charged on a case-by-case basis. All fees are inclusive of VAT.

24. To discuss and decide on terms and conditions for

a. LSFC

i. Season fees

Following a lengthy discussion, it was agreed that LSFC would be charged as per the legal agreement commencing year 2020 to 2029. The clerk to send through the fees. It was agreed that this would be reviewed in January. The hire terms and conditions were approved by Council.

ii. Container fees

Following a lengthy discussion, it was agreed that the fee for 1 container will be applied with a fee for the second container to be reviewed in January.

b. Regular hirers

The council approved the terms and conditions for regular hirers

c. One off hirers

The council approved the terms and conditions for one off hirers

25. To receive committee updates

a. Events

i. To note the events minutes from Tuesday 27<sup>th</sup> July 2021

Minutes of the meeting were not available, the Clerk stated that she would circulate them as soon as they were ready. A verbal update was given.

*With there being no further business the Chairman closed the meeting at 9.30pm*