



# Long Stratton Town Council

The Street, Long Stratton, Norwich NR15 2AH

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

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## AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 10<sup>th</sup> June at 7pm at the Methodist Church, Manor Road.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To discuss and decide on nominations for Vice-Chair for Long Stratton Town Council
4. To close the meeting to allow the following people to speak and Councillors to ask questions.
  - a. David Jones re: Orbit Application and S106 provision
  - b. Paul Hollingworth re: LED Street Lighting
5. To allow members of the public and district and county councillors to speak - max 15 Minutes
6. To close the meeting to Town Councillors only to participate.
7. To approve the minutes of the meeting held on 13 May 2019
8. To consider any items arising from the minutes of 13 May 2019
  - a. Central toilets
  - b. Draft Annual Parish Meeting minutes
9. To discuss and decide on the Orbit proposal for the S106 should they be successful at the planning appeal.
10. To discuss and decide on asking Pro-vision to progress with LED street lighting on behalf of the Town Council.
11. To discuss and decide on how to tackle speeding in Long Stratton – Councillor Mortimer
12. To discuss and decide on making the Planning Committee, Planning and Highways Committee.
13. Financial and Governance items
  - a. To review income and expenditure since the last meeting and consider the authorisation of payments
14. To discuss and decide on a maintenance agreement for the planters at Churchfields – County Councillor Thomas
15. To discuss and decide on next steps regarding the funding for the Pavilion provided by South Norfolk District Council
16. To discuss and decide on sharing all contact details
  - a. All Councillors
  - b. On the website for parishioners (minimum should be email addresses for best practice)
17. To discuss and decide on setting up a meeting to discuss youth council with interested parties
  - a. Preferred time scale
  - b. Which Councillors would like to be involved
18. To discuss and decide on response to the Public Rights of Way (PROW) consultation
19. To consider correspondence received
  - a. River Maintenance and Flood Prevention
  - b. Norwich Western Link Project
20. To receive committee updates.
  - a. Leisure
    - i. To note minutes from meeting held 23<sup>rd</sup> May
    - ii. To discuss and decide on item 4 on Heads of Terms
    - iii. To discuss and decide on adopting Heads of Terms following recommendation from the Leisure Committee
  - b. Events
    - i. To note minutes from meeting held 3<sup>rd</sup> June
    - ii. To discuss and decide on adopting Heads of Terms following recommendation from the events committee
    - iii. To discuss and decide on a third Christmas tree location
    - iv. To discuss and decide on moving the car boot to LSFC event on the same weekend at the High School.
    - v. To discuss and decide on approaching businesses for sponsorship for the event 6<sup>th</sup> December
  - c. Planning
    - i. To note minutes from meeting held 16<sup>th</sup> May.

- ii. To discuss and decide on adopting Heads of Terms for the planning committee
    - d. Finance and Policy working
      - i. To note the draft minutes from 29<sup>th</sup> April
- 21. To note the following meeting dates
  - a. Planning meeting – Monday 17<sup>th</sup> June 2019 at 6pm
  - b. Leisure meeting – Monday 24<sup>th</sup> June 2019 at 6pm
  - c. Events meeting – Monday 1<sup>st</sup> July 2019 at 7pm
  - d. Whole Council Training – Tuesday 2<sup>nd</sup> July at 7pm
- 22. AOB
- 23. To dismiss members of the public and press to close the meeting for matters relating to staff and Councillors.
- 24. To discuss and decide on the Clerk's contract
- 25. Future agenda items
  - a. To discuss and decide on adoption of the asset register following recommendations from the finance committee.
  - b. To discuss and decide on adoption of the financial risk assessment following recommendations from the finance committee.

*Posted by R Buck, Clerk to Long Stratton Town Council  
04 June 2019*