



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

Minutes of the Finance and Policy Management meeting held 20 November 2023 @ 7pm in the Pavilion, Manor Road

In attendance: Councillors, Kelly Lunness, Susan Smith, Diane Woodham, Mat Pochin and David Willis
Becky Buck (Clerk and RFO)

1. To consider apologies for absence

There were no apologies of absence received.

2. To receive disclosures of interest and dispensations

There were no disclosures of interest or dispensation received.

3. To confirm the minutes of the previous Finance and Policy Management Committee meeting held on the 17th July 2023

The minutes of the meeting held on 17th July 2023 were approved by the Committee and signed by the Chairman as a true record.

4. To review and sign for accuracy bank reconciliations.

Bank reconciliations were approved by Committee and each reconciliation was signed by 2 Councillors.

5. To review budget to date.

The budget was reviewed, it was noted that the Council had not overspent against the budget.

6. To review draft budget for 2024-2025

The committee discussed the draft budget at length. The Clerk advised the Committee on the challenges the Council and community are likely to face in the next financial year. The Committee discussed the challenges and made alterations to the draft budget to reflect this. It was agreed that there would be a further finance meeting to finalise the draft budget before presenting to Council in January's meeting.

7. To review Ear Marked Reserves

Ear marked reserves were reviewed. No amendments were recommended.

8. Any other business (not for discussion)

The Clerk advised that the internal audit had been completed and was successful with 1 recommendation regarding the asset register made.

With there being no further business, the Chairman closed the meeting at 20.48

Signed by the Chairman.....Date.....