



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

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AGENDA AND NOTICE OF MEETING

Councillors are summoned to attend a meeting of Long Stratton Town Council meeting which is to be held on Monday 13th February 2023 at 7pm at the Pavilion, community room.

1. To receive apologies for absence
2. To receive disclosures of interest and dispensations
3. To allow members of the public and district and county councillors to speak - max 20 Minutes
4. To approve the minutes of the meeting held on 13th February 2023
5. To note the Clerks report and to ask any questions arising from the report.
6. Financial and Governance items
 - a. To approve and note receipts and payments since 13th February 2023
 - b. To note credit card payments since 13th February 2023
7. To discuss and decide on request for a memorial bench to be placed on the playing field in memory of Kevin Gristwood.
8. To discuss and decide on taking further action against offenders of anti-social behaviour.
9. To receive a report on the warm help hub operating Friday mornings 9am - 1pm.
10. To receive a report following the cabinet meeting held on 13th February to discuss South Norfolk House.
11. To discuss and decide on the webpage – Councillor Robert Mackenzie.
12. To discuss and decide on response to 1800 home development and bypass.
13. To discuss accessibility of meeting minutes for the public who are unable to access the internet
14. To receive committee updates.
 - a. Planning & Highway Committee
 - i. To note the minutes from the planning meeting.
 - b. Events
 - i. To note the minutes from the events meeting.
 - ii. To delegate to the events committee to co-opt members of the public that wish to join the committee.
15. Meeting dates
 - a. Events: Monday 27th February 2023 @ 7pm
 - b. Finance: Monday 6th March 2023 @ 7pm
 - c. Full Council: Monday 13th March @ 7pm
16. Any other business (for information only – not for discussion).
17. To close the meeting to press and public under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information (land, contracts, staffing matters)
18. To receive an update on staff appraisals
 - a. Town Clerk
 - b. Administrative assistant
19. To receive an update on employee's claim.