



Long Stratton Town Council

MINUTES OF MEETING HELD ON MONDAY 10th FEBRUARY 2020 AT 7PM AT THE METHODIST CHURCH ON MANOR ROAD OF LONG STRATTON TOWN COUNCIL

In attendance: Councillors Kevin Worsley, Mark Gladding, Andrew Lansdell, Bob Mackenzie, Judith Baker, Diane Woodham, Matt Pochin, Jill Callaghan, Mark Bambridge, Kelly Lunness & Edward Earp

Members of the Public

Becky Buck (Clerk).

1. To receive apologies for absence
Councillor Mortimer gave apologies for personal reasons which were accepted by the Council.
2. To receive disclosures of interest and dispensations
There were no applications of disclosure of interest or dispensation.
3. To invite applicants for co-option to introduce themselves
There were no applicants for co-option.
4. To discuss and decide on co-option applicants.
Not applicable
5. To allow members of the public and district and county councillors to speak - max 15 Minutes
District and County Councillors offered apologies and sent in written reports which the Clerk read out.
There were no members of the public present.
6. To approve the minutes of the meeting held on 13th January 2020
The minutes of the meeting were approved and signed by the Chairman as a true record.
7. To consider any items arising from the minutes of 13th January 2020
There were no matters arising.
8. Financial and Governance items
 - a. To review income and expenditure since the last meeting and consider the authorisation of payments
Payments totalling £87,177.33 were authorised by Council.
 - b. To discuss and decide on grant application received.
The Clerk was asked to gain some more information from the applicant. To be put on the agenda for next month.
9. To consider correspondence received
 - a. GNLP, Local Transport Plan and the Railway Prospectus
Councillors Mortimer, Mackenzie and Lansdell were approved to attend.

SignedDate.....



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10. To discuss and decide on additional streetlight on Manor Road
The Council discussed the benefits of LED lighting but also commented that light was now concentrated which has led to Long Stratton being quite dark, in the first instance the Council asked the Clerk to enquire over whether there is a better spread for the LED lights.
11. To discuss and decide on Long Stratton Town Council vehicle
Following a lengthy discussion, the Council resolved to purchase a Ford Transit 300 with logo and bulkhead. Subject to checking Vauxhall prices which if better the Clerk will bring back to the table. This was approved with 2 abstentions.
12. To discuss and decide on name badges for Councillors and employees
Following a lengthy discussion, name badges were approved with 2 abstentions.
13. To receive a report from Councillor Lansdell and Baker regarding Greater Norwich Development Partnership draft local plan
Councillors Lansdell and Baker gave an update on the meeting attended. Long Stratton will not be affected by the draft local plan.
14. To receive committee updates.
 - a. Pavilion and Leisure
 - i. To review minutes from Pavilion meeting held 3rd February 2020
The minutes were noted by the Council
 - ii. To discuss and decide on recommendations from the Pavilion committee.
 1. Clerk to investigate costs of projector screens and report back to full Council.
It was reported that a meeting with a specialist contractor had been arranged.
The decision to approve works was delegated to the Chair, Vice-chair and Clerk.
 2. 2 PC's to the circa of £700 to be recommended to Council with Councillor Worsley investigating the best PC for the Council's needs.
It was approved by Council to delegate purchasing of 2 PC's to Councillor Worsley
 3. The Committee agreed to recommend to Council 10, 1600x800 fold away tables for the Club Room
This was approved by Council.
 4. 50 chairs from Millar West for the club room.
This was approved by Council
 5. Pavilion booking policy
This was approved by Council, to be reviewed in 6 months.
 6. Blinds and Curtains
This was delegated to the Clerk to arrange subject to 3 quotes.
 7. Key holders
It was approved that Councillors Pochin and Earp would be registered key holders for the security alarm systems.
 8. Electric gates for disabled access/ health and safety.
This was delegated to Councillor Pochin to recommend best course of action.
 9. Call point for club room
It was resolved to have a call point in the club room.

SignedDate.....



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10. External toilets

It was resolved to appoint a contractor to maintain the external toilets, Clerk to enquire as to where the alarm system can have timer on for the toilets.

b. Events

- i. To review minutes from the events meeting held on 27th January 2020
The minutes from the events meeting was noted.
- ii. To discuss and decide on any matter relating to the VE day event.
The Council discussed the VE Day celebrations and an update was provided on what had been secured. The Council approved the purchase of 2 large gazebos.

c. Planning

- i. To review minutes from the planning meeting held on the 27th January 2020
The minutes from the planning meeting were noted.

15. To note the following meeting dates

- a. Planning & Highways meeting – 24th February 2020 @ 6pm
Noted
- b. Events meeting – 24th February 2020 @ 7pm
Noted
- c. Pavilion contract meeting – 27th February 2020 @ 1.30pm
Noted
- d. Leisure meeting – 23rd March 2020 @ 2pm (site meeting) 2:30pm Town Council Office
Noted (moved from the 2nd March)
- e. Ordinary meeting – 9th March 2020 @ 7pm
Noted

16. To receive future agenda items.

No future agenda items were discussed.

17. To close the meeting to members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the disclosure of confidential information

There were no members of the press and public present.

18. To discuss future use of contractor for Council work

Following a verbal report provided by the Clerk and the Chairman the Council resolved to not use the contractor concerned for a further 12 months.

19. To receive a verbal update on the purchase of the Methodist Church.

The Clerk provided an update on the purchase of the Methodist Church and it was with regret that the Council had not been able to secure the building and the Methodist Circuit had put it back onto the open market. The Clerk had prepared a press release and article for the Sextons Wheel which had been approved by the Council.

With there being no other business, the Chairman closed the meeting at 9:05pm.

SignedDate.....