



Long Stratton Parish Council

The Street, Long Stratton, Norwich NR15 2AH

Chairman: Mr Kevin Worsley. Clerk: Mrs B Buck

Tel: 01508 530524 Email: clerk@longstrattoncouncil.info

Website: www.longstrattoncouncil.info

MINUTES OF MEETING HELD ON MONDAY 11TH FEBRUARY AT 7PM AT THE METHODIST CHURCH,

In attendance: Councillors Lansdell, Woodham, Baker, Pochin & Mackenzie.

Members of the Public, District Councillor Fulcher, Becky Buck (Clerk).

1. To consider apologies for absence
Councillors Adcock, Worlsey and Mortimer for health reasons, Race for work purposes and Francis for personal reasons these were accepted by the Council. Due to the apologies of the Chairman and the absence of the vice-chairman the Council proposed Councillor Lansdell as Chairman for the preceding meeting, this was unanimously agreed.
2. To receive disclosures of interest and dispensations
There were no disclosures of interest nor dispensations received.
3. To approve the minutes of the meeting held on 14 January 2019
The minutes of the meeting held 14 January 2019 were signed by the Chairman as a true record
4. To consider any items arising from the minute
There were no matters arising from the minutes
5. To allow members of public to put themselves forward for co-option- Mr Richard Tompkins
Mr Richard Tompkins put himself forward for co-option. The Council asked Mr Tompkins a few questions and Mr Tompkins offered a synopsis of his career history and the reasons why he wants to be part of the Council.
6. To dismiss members of the public and press to close the meeting for matters relating to staff and Councillors.
Not applicable
7. To discuss and decide on any members of public willing to be considered for co-option.
Mr Richard Tompkins was accepted as a co-opted member and signed the declaration of acceptance of office in front of the Clerk. Mr Tompkins joined the members around the table.
8. To reopen the meeting to members of public and press
Not applicable
9. To allow members of the public and district and county councillors to speak - max 20 Minutes
District Councillor Fulcher encourages and supports the campaign in overturning the decision made by South Norfolk District Council over the toilets. He has asked Phil Courtier to liaise a meeting with all members in Long Stratton Parish Council, Tharston & Hapton Parish Council and Wacton Parish Council updates and feedback in terms of what is happening with the bypass and development. Plans are anticipated to be put forward May/ June 2019. Question of could the Neighbourhood Plan include within their policies a provision for public toilets.

Signed..... Date.....



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Member of the public stated that Long Stratton Parish Council should challenge South Norfolk District Council over the public toilets, if South Norfolk won't re-engage with Long Stratton Parish Council then they should engage with the local community. Why ask for a public consultation if South Norfolk are not prepared to listen to the answers. District Councillor Fulcher commented that South Norfolk District Council started talks with Britannia Café approx. 18 months ago as they have been lined up to become the social enterprise in the refurbished block. Clerk was asked to organise petitions for businesses to download and to put more information regarding communication between Long Stratton Council and South Norfolk on the website. Can the Council contact surrounding parishes to gain their support? Yes, the Clerk will make contact.

Member of the public stated that trees on the back of Spinney Close have been cut down and wanted to know why, Clerk to investigate.

10. Financial and Governance items

- a. To review income and expenditure since the last meeting and consider the authorisation of payments
All income and expenditure was noted by the Council.
- b. To discuss and decide purchase of the rented container on the playing field.
It was proposed and seconded and all agreed to purchase the container.
- c. Annual legal service provided by Andrew Carrier costing £400 +VAT
Clerk to investigate what is offered, i.e. would it cover the preparation of the lease. Agenda item for March meeting.
- d. To approve Arboropro to carry out maintenance to the top of the hedges to the cost of £1350 +VAT
It was proposed and seconded to accept the quote, this was unanimously agreed by Council.
- e. To discuss and decide on hire fee for Long Stratton Football Club 2018/19
It was proposed and seconded that for this year the fee was waived for this football season in recognition of football contribution to the demolition of the pavilion.
- f. To discuss and decide on grant application from Long Stratton Village Hall
Following a discussion, it was proposed and seconded the grant of £150 be awarded with the stipulation that conformation of agreement from Highways was received by the Clerk.

11. To consider correspondence received

- a. 2 letters regarding the Central toilets
 - i. To discuss and decide on running a petition and formally complaining to South Norfolk District Council regarding the planning decision made.

It was proposed and seconded that the Clerk on behalf of the Council, complain to SNDC, managing director, Leader, MP Richard Bacon, and facilitate petitions for local businesses. The aim of the campaign is to reopen conversation with SNDC over the loos.

- b. Email from South Norfolk District Council regarding office bin
Noted.
- c. Email from parishioner regarding dogs on the playing field
Noted
- d. Email from Andrew Proctor, Leader: Briefing on proposed early childhood and family service
Noted.

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12. To discuss and decide on where to place the benches secured.
It was agreed for the benches to be placed at Netherton House by the bus stop. Ice house precinct by the bus stop, memorial gardens and the playing fields. Any location that is situated on the Highway will require permission from County Council.
13. To discuss and decide on a reduced hire fee for Russell's Circus as per email received.
The email was discussed, it was proposed and seconded that no reduced fee will be offered. This was unanimously agreed by the Council, the Clerk to contact Russell's Circus
14. To discuss and decide on the following
 - a. Rent for the Bowls Club to commence 1 April 2019
The matter was discussed, it was proposed that there was not enough information surrounding what neighbouring bowls clubs pay, Clerk to contact the bowls club to ask if they could provide in sight and also to contact bowls clubs directly. To be an agenda item for March.
 - b. To start a conversation regarding a lease agreement for the Bowls Club drawn up by Solicitors
This is to be deferred to March's meeting.
15. To discuss and decide on request from Long Stratton Football Club
Following a lengthy discussion, it was decided to refer to the Leisure Committee to look into in more detail and a recommendation to the Council.
16. To discuss and decide on the legal agreement drawn up by Andrew Carrier between Long Stratton Council and Long Stratton Football Club.
It was proposed and seconded that the agreement was accepted by the Council, the Clerk will contact the football club to gain their agreement.
17. To discuss and decide on applying for Local Government Award Scheme
The Clerk advised the Local Government Award Scheme was the professional accreditation. It was proposed and seconded that the Council become accredited. The Clerk to progress.
18. To discuss and decide on putting on a Christmas event for the community
The Council agreed with the principle of putting on a Christmas event, it was deferred to the events committee who can put a proposal together for the Council to consider at the next meeting.
19. To discuss and decide on an LED light for street light replacements
 - a. As a repair
The Council considered the options available and approved an LED light at £329 +VAT as the preferred street light.
 - b. As a roll out programme
The Clerk informed the Council of Salix, a scheme which offers an interest free loan in order to replace all street lights with LED lights. The Council approved the Clerk to investigate further and bring a proposal to the next meeting.

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20. To receive committee updates.

a. Neighbourhood Plan Steering group

i. To discuss and decide on a feasibility study for a swimming pool

It was proposed and agreed for the Clerk to undertake research into the costs of a swimming pool.

b. Pavilion

The Clerk advised the Council that the proposed start date will be 19th March. The contract will be for a period of 40 weeks although it is hoped that the build will be completed in 35 weeks. The Clerk to investigate if there will be a penalty should the build take longer than 40 weeks.

c. Finance

i. To review the minutes from the finance committee meeting

Minutes were noted.

ii. To review expenditure to date as reviewed by the finance committee

Expenditure was reviewed and noted by the Council. Clerk advised that the Committee had reviewed and approved the budget control report and bank reconciliations to date.

iii. To discuss and decide on the recommendations from the finance meeting

1. Amending EMR reserves, removing £3,000 from playing fields and placing in a new category Noticeboards

This was proposed and seconded and all agreed by the Council.

2. Amending Financial Regulations to the wording detailed in the finance minutes

This was proposed and seconded and agreed by the Council.

d. Leisure – no update to provide

21. To note the following meeting dates

a. Planning meeting

i. Discuss and decide on a date for the next planning meeting

It was resolved the meeting would be 4th March at 6pm

b. Leisure committee – 5th March at 11am

It was resolved the meeting would be 5th March at 11am, Councillor Pochin offered apologies for work purposes.

c. Pavilion committee – 25th February at 6pm

Noted

d. Events meeting – March 4th at 7pm

Noted,

22. AOB

None

23. To dismiss members of the public and press to close the meeting for matters relating to staff and Councillors.

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24. To discuss and decide on resource for the Council –
This was postponed to March's meeting.
25. To discuss and decide on the Clerk's contract – required by Councillors Adcock & Worsley
This was postponed to March's meeting.

With there being no further business the Chairman closed the meeting 21:53.

Signed..... Date.....