



Long Stratton Town Council

Pavilion, Manor Road, Long Stratton, NR15 2XR

Chairman: Mr Kelly Lunness, Town Clerk: Mrs Becky Buck

Email: office@longstrattontowncouncil.gov.uk

Tel: 01508 530524

MINUTES OF ACTION GROUP COMMITTEE MEETING HELD ON

MONDAY 30th SEPTEMBER 2024 AT 7PM AT THE TOWN COUNCIL PAVILION

In attendance: Councillors Kelly Lunness, Florence Moriment, Justin Harris and co-opted committee member Robert Mackenzie

Becky Buck (Clerk) and Molly Hallett (Admin Assistant)

1. To consider apologies for absence

There were no apologies of absence received.

2. To receive declarations of interest and dispensation

There were no declarations of interest or dispensation received.

3. To approve the minutes of the meeting held 18th March 2024

The minutes of the meeting held 18th March 2024 were approved by the Committee and signed by the Chairman as a true record.

4. To review actions taken place to date.

The Committee reviewed the action plan and noted the updates which had taken place. It was noted that some of the actions would not be able to take place until the delivery of the bypass.

5. To review the adopted action plan and highlight projects to take forward.

The action plan was reviewed and the following projects were identified.

- Village Gateways
- SAM2 could we get a smiley/sad face.
- Tourism leaflet
- Bat and Swift boxes
- Councillor Surgeries
- Litter picking
- Clearing the gullies on the highway.

6. To discuss and decide on next steps of highlighted projects.

The village gateways can be achieved through a parish partnership bid. The locations for the village gateways were identified as by the junction of Brands Lane, Parkers Lane roundabout, the parish boundary at Swan Lane and Flowerpot Lane. The committee asked if we could have the Sextons Wheel on a dark oak ornate style. The Clerk to contact the Highways engineer to proceed this.

The Clerk to look into a smiley face SAM2.

The admin assistant to start looking into gathering information for a tourism leaflet.

The Clerk to contact the Tasburgh men's shed to ask if they would like to make us some bat boxes/ swift boxes. These can be placed in the conservation area on the playing field.

Signed..... Dated.....



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Councillor surgeries to be agreed at the next Town Council meeting and the Clerk to organise a rota.

The Council to be asked to volunteer as litter pickers for the village. The Clerk to organise a risk assessment and hi-vis vests.

The Clerk advised that she was in contact with Norfolk Flood Strategic Alliance regarding their support to get the gullies cleaned.

7. Any other business (not for discussion)

The Clerk advised that Octavius had been in contact regarding the Long Stratton Enterprise Partnership Committee and was reaching out for members. Councillor Lunness and Harris offered to represent the Council. Robert Mackenzie also offered to attend the LSEP meetings having been involved with the Town Council's Neighbourhood Plan. The Clerk advised that she would make an introduction for Mr Mackenzie to Octavius.

The Chairman closed the meeting at 20:04